

LJ CMS Vendor Overall Assessment

From Demos of 8/8, 8/12, 8/19 2003

Critical Feature/ Function / Requirement	Vendor
	Pass/Fail --Comment
Vendor Presence & Viability	
Viability of Company - experience, growth, revenue, presence in the market	
Current Implementations- the number of installations, and get client contact names and number so we can call given sites.	
Implementation Sizes- Large Volume Courts? The types of courts that have implemented the product.	
Source Code Availability- What is the status of the source code? What if they go under?	
Technical	
Technology/ Platform- the technology set employed by the vendor.	
Language- Is the programming language appropriate? Is it supportable?	
Database- What Database is used or can be used? Different at different sites?	
Data Model-Is the Data Model available? Can we see data elements to ensure what we need is there?	
Tools (SDKs)- Software Development Kits?	
Extensibility- Can they easily add functionality? Any examples of extensibility in current installation sites?	
Scalability- Can they prove that it's scalable by sizes of current implementations?	
Integration- Examples of integration with external applications and databases?	
Interfaces- Will it support our current interfaces, and allow for new?	
XML Interface- Justice XML compliant?	

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Security- Dose application security meet our requirements, ie user levels of security?	
Documentation- Can we see their technical and user documentation? If so, how is it?	
Product Life Cycle- How old is the technology? What stage of the life cycle?	
User Interface	
Day in a life of LJ court scenarios- How this product performed overall in the day in a life of a court scenario. If you saw a demo, how was it?	
Flexible Data fields (positioning)-positioning data fields. Can they be easily changed to fit different courts needs?	
Smart Screen navigation (logical next screen)- Example: Upon saving a sub of counsel, system goes to attorney entry screen.	
Courtroom processing- In your view, does it appear to easily be used in a live courtroom?	
Calendaring/ Scheduling- Ease of scheduling and/or retrieving and printing calendars.	
Sentencing Process- User friendliness in the sentencing process. Number of steps, screens, etc.	
Disposition Entry and update- Entering and updating dispos. Will MVD interface work?	
Forms Generator- How easy is it to create templates and forms? Can they be saved and easily accessed?	
Court to Counter Customer Service- can information be available real-time when a customer leaves the courtroom and proceeds to the front counter?	
Streamlined, Easy Data Entry- Is data entry easy? Consider number of screens, steps to complete routine processing.	
Intuitive- Logical processes and workflow.	
Batch Processing and/or High Volume Transactions- ease of entering large volume transactions, for example Forcibles.	

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Financial	
Integration w/ Case Management- Auto Events, etc. interface between CM and Financials.	
Arizona Accounting- how do you feel this product will handle uniqueness of Arizona court financial procedures?	
Close Case only upon all charges paid- When closing a case, does system warn you if there are outstanding obligations? If not, can it be set to do so?	
Partial Payments- distribution process when accepting partial payment. Easy manual intervention?	
Restitution Module- Is there a solid restitution module that can be tailored the Arizona way? Does it have JSL (if applicable)	
Bonds- the posting, forfeit, exoneration, transfer processes.	
Disbursements- disbursement function. Easy to manipulate? Easy to retrieve and report?	
Fees/ Case Initiation- Case Initiation with fees. Is it user friendly, fast, and accommodating for large volume?	
Financial Reports (EOM, etc.)- rate available reports for value, ease of access and print. Are ad hocs easy to create?	
Easy, Combined Balance Retrieval- Rate the ease of tracking and displaying a customers true and complete balance due.	
General Ledger- Is there a GL? If so, is it useful? Easy to set up?	
Contracts- Is there a contract or time payment module? If so, does it do what is needed? Setup, update, Partials,etc?	

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Audit Trail- Consider levels and detail.This needs to be in all screens, but especially important in Financial.	
Case Management	
Tickler System for calendaring and compliance- Compliance modules easy to set up, track, send notices, print reports, and change? Can you set up a series of events? How many?	
Common Case Number- Will this product support Arizona's common case number, or any other format?	
Calendar/ Scheduling- s the calendar easy to set up and maintain? Customizable per court?	
Post Adjudication Matters- Is there a way to enter and track post adjudication matters? (If applicable).	
Case Management Reports- Are there meaningful reports, and are they easily accessed? Ad hoc reporting	
Large Volume Court Processing- Rate the processes on your view of the products ability to handle large volume processing.	
OP/ Injunction Module- Does the product have an OP module? If so, rate it. If not, can it be added easily? Can interface be maintained with DV repository?	
Case / Party Disposition Updating- Status and dispo by case or party. Rate ease of use.	
Case Consolidation- Does it have this functionality? (If applicable). Can you un-consolidate?	
Case Assignment/ Re-assignment- Is reassignment process easy and robust?	
Archiving- Is there archiving, and if so can cases easily be re-built or accessed?	
Civil Case Types Small Claim/ Forcible Detainers- These are critical in JP courts so we need to see if/ how they are accommodated.	
Reporting	

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Report Writer- Is there a report writer integrated with the product? If so, is it good?	
Available Reports- Are the canned reports useful and customizable?	
Development Ease- Rate the ease of developing reports for management.	
Accessibility- Are reports easy to run and available?	
Cost	
Licensing- How much per seat? Does it include all modules? For example, archiving, report writer, prosecutor, etc.?	
Maintenance- How much per seat per year?	
Conversion- Do they do it? How much?	
Training- User and Technical? How much?	
Hardware- Cost. Do we get a deal through them?	
Overall	
What percent of the required functionality does this CMS have?	