


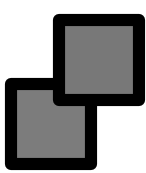
# AZ Courts CMS Requirements Analysis

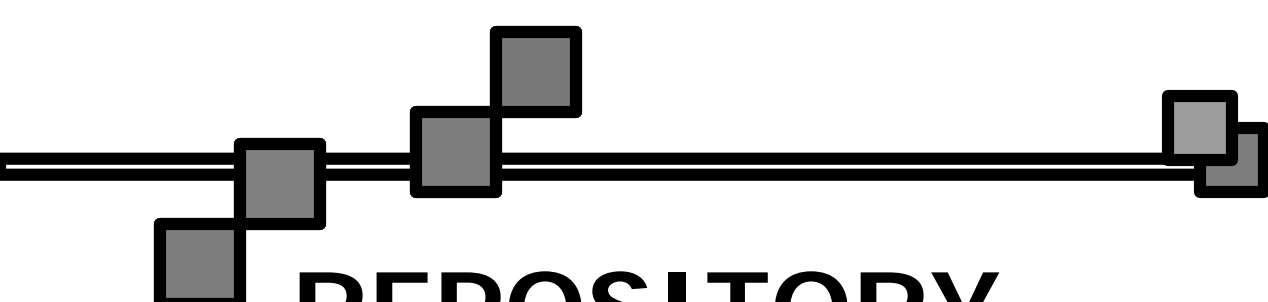


**COURT AUTOMATION COORDINATING COMMITTEE**



**GOAL-** To produce an evolvable *Repository* of automation requirements that can be used as a basis for future court automation projects

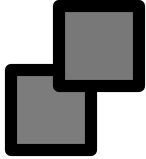
- **Buy-** Acquisition via RFP
  - **Build-** Development
  - **Borrow-** Migration/Re-Platforming
  - **Improve-** Process Improvement
- 



# REPOSITORY-

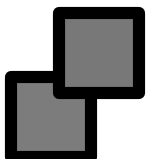
A Microsoft Access Database of *Court Type & Case Class*-Specific

Requirements organized by:

- Functions based on National Center for State Courts Functional Standards
  - Activities derived from NCSC Functional Standards and local practices
  - Tasks & Processes
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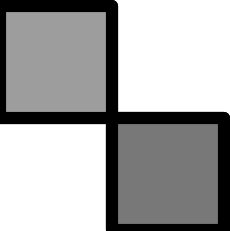
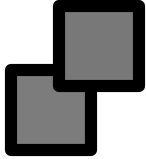


# Scope

- Functions
    - Case Processing
    - Case Management
    - Case Financial Records
    - ICJIS Integration
  - Courts
    - Initial Phase: All LJ Courts
    - Subsequent Phase: GJ courts including Juvenile
      - Excluding Maricopa Adult & Juvenile
      - Pima Adult
- 

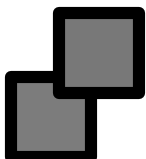


# Methodology

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- Design and develop Access –based Repository
  - Review & catalogue into the Repository
    - NCSC Functional Standards
    - Requirements imposed by various authorities
    - Requirements suggested by previous analyses, including the Maricopa and East Valley gaps
    - Requirements suggested by other state-wide court automation projects
    - Case Financials requirements specification (May 2002)
- 

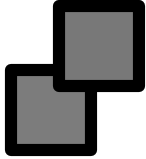


# Methodology (continued)

- AOC/CSD review & supplementation of identified requirements
  - CACC-sponsored functional workgroup review & supplementation
    - *Best Practice* Identification
    - Business Process Standardization
  - CACC approval and adoption
- 



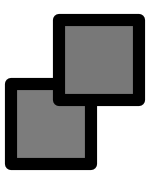
# Resource Requirements- LJC Phase

- AOC/ITD
    - Patrick McGrath (approximately ½ time)
    - Harvey Lowe
  - AOC/CSD
    - 3-5 function/case type knowledgeable reviewers
    - Approximately two weeks each
- 



# Resource Requirements

(continued)

- Court Personnel: 15-20 CACC sponsored functional workgroups of 5-10 court representatives (2 days each) including at least two CACC members
    - ½ day pre-meeting documentation review
    - 1 day group process at the AOC
    - ½ day post-meeting work product review & follow up
  - Court Personnel – At Large, ad hoc review of web-published work products
  - CACC
- 

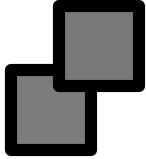


# CACC RESPONSIBILITIES

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- Project sponsorship
  - Project oversight
  - Work group staffing
  - Work group participation
  - Issue resolution
  - Best practice goal adoption
  - Business process standardization goal adoption
  - Functional requirements approval
- 



# LJC Project Schedule & Milestones

- Project launch – **February**
  - Repository Skeleton – **Feb-March**
  - Baseline Requirements Load – **April – June**
  - CSD Review & Critique – **June**
  - CACC-Sponsored Group Processes – **July-Sep**
  - Work Product Approval/Adoption - **October**
- 



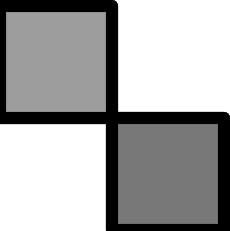
# Parallel/Dependent Projects

## *Affecting CACC, AOC & Court Resources*

- FARE development & deployment
  - LJC code standardization
  - LJC business process standardization
  - iCIS.net @ Pima Superior
  - Superior Court CMS requirements
  - New JOLTS (needs a CMS/CFS target)
  - Superior Court AZTEC replacement
    - Is it iCIS.net?
    - If so, what about Case Financials?
- 



# ACTION ITEMS

- 
- Assess goals & set priorities
  - Commission Project **(Today)**
  - Plan for March COT meeting **(Today)**
  - Initiate planning for workgroup staffing and participation
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