

**Project:** iCIS for Maricopa Justice Courts

**Period Ended Date:** 11/22/2004

**Current Phase:** Phase 1 - Complaint System

**Project End Date:** 12/31/2005

**Report Submitted By:** Dave Davis

**What was accomplished during this period that was scheduled to be completed?**

- Completed technical documentation of current system.
  - o System flowcharts.
  - o Database schema for all Complaint subsystems.
  - o Business rules, technical logic, and data flow diagrams for all current data interfaces (Batch Citation Entry, Collections, TIP, DV repository, Common Case Number, Public Data repository).
  - o Assembled documents for FARE interfaces (data structures, formal rules).
- Visited Scottsdale Municipal court to review and discuss data interfaces.
  - o MVD disposition reporting.
  - o DDS compliance updates.
- Nearing completion of database layout for system.
  - o Party, address, complaint, and financials.
- Gathering and documenting all Complaint forms/documents issued by court.
  - o Compiled master list of documents
  - o Checked in on administrative review of document content (in progress).
  - o Began formally documenting data elements as related to forms completion.
- Cross training of business analysts for both iCIS and Justice Courts business.
- Formal discussions on Compliance Subsystem.
  - o Primarily as related to non-financial sanctions.
- Review of paper file storage requirements and options.
  - o Reviewed Scottsdale Muni labeling and filing systems.
  - o Reviewed Tucson Muni labeling and filing systems.

**What was accomplished during this period that was NOT scheduled to be completed?**

**What was scheduled to be completed but was not completed?**

- We have not hired new developers; this has been moved to the next reporting period. We have begun the development process using existing resources.
  - o System shell creation.
  - o Initial database layout and structure.
  - o Reports/Forms layout and data elements.

**What is now scheduled to be completed during the next reporting period?**

- Hire developers & begin training.
- Complete initial database schema to about 90%.
- Begin data mapping and programming for conversion.
- Begin Complaint system development.
  - o Screen layouts and process flows.
  - o Data flows and updates.
  - o Continue reports/forms development.
- Begin building web site to provide for document exchange and feedback.
- Formal discussions of Contracts module functionality.
- Begin formal discussions of Financials user interfaces (A/R, Payments, Bonds)

**Project Issues/Risks:**

- Takes longer to develop system components than anticipated.
- Hiring developers takes longer than anticipated.