

**Project:** iCIS for Maricopa Justice Courts

**Period Ended Date:** 12/23/2004

**Current Phase:** Phase 1 - Complaint System

**Project End Date:** 12/31/2005

**Report Submitted By:** Dave Davis

**Contact E-Mail:** davedavis@mcjc.maricopa.gov

**What was accomplished during this period that was scheduled to be completed?**

- Completed approximately 90% of Complaint system database schema.
- Completed approximately 25% of Financial system database schema.
- Data mapping for conversion is approximately 65% complete.
- Coding has been started for data conversions.
- Business Analysts visited 3 Justice Courts to review Complaint case flow processing.
  - o Data entry and paper processing and flow.
  - o Traffic arraignments and hearings.
- Continue gathering and documenting all Complaint forms/documents issued by court.
  - o Compiled master list of documents along with electronic copies of each.
  - o Checked in on administrative review of document content (in progress).
  - o Continue documenting data elements as related to forms completion.
- Continue cross training of business analysts for both iCIS and Justice Courts business.
- Began Complaint system development.
  - o Screen layouts and process flows for Complaint/Defendant Search.
  - o Currently developing Complaint entry screens and processing.
- Formal discussions on Contracts module subsystem.
  - o Contract creation and tracking.
    - Tie together by defendant, complaint, citation, etc...
  - o Payment process:
    - Search/locate process
    - Priority of payments
    - Exceptions

**What was accomplished during this period that was NOT scheduled to be completed?**

**What was scheduled to be completed but was not completed?**

- We have not hired new developers; this has been moved to the next reporting period. We continue to use existing developer resources.
- Have not begun building web site for document exchange and feedback.

### **What is now scheduled to be completed during the next reporting period?**

- Hire developers & begin training (Jan or Feb). Will continue to use seasoned iCIS developers in the interim and likely throughout the initial implementation.
- Complete Complaint database schema (ERD) to about 98%.
- Complete Financial database schema (ERD) to about 98%.
- Continue data mapping and programming for conversion.
- Continue Complaint system development.
  - o Screen layouts, process flows and business logic.
  - o Data flows and updates.
  - o Continue reports/forms development.
- Begin building web site to provide for document exchange and feedback.
- Formal discussions of Calendar module and Tickler functionality.
- Continue discussions of Financials interfaces (Contracts, Bonds, Collections).
- Begin Batch Citation programming.
  - o Same business rules and data developed on current system.
- Begin Interface programming (DSO/TIP, MVD, Collections).
  - o Same business rules and data developed on current system.

### **Project Issues/Risks:**

- Takes longer to develop system components than anticipated.
- Hiring developers takes longer than anticipated.

# COT Project Progress Update

## PROJECT

Name: **iCIS for Maricopa Justice Courts**

Agency: **Trial Courts - Maricopa**

Project End Date: Original: **12/31/05** Updated: **12/31/05**

## PLAN

Phase	Planned -(Original Baseline)		Actual or New Plan	
	Start	End	Start	End
Previous:				
Current: <b>Complaint System</b>	8/1/2004	2/18/2005	8/1/2004	2/18/2005
Next: <b>Civil System</b>	2/1/2005	3/28/2005		

Current Phase Deliverables:

Planned:

**Project Planning & Business Req**

**Database Design**

**Operational Complaint System**

Actual:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## BUDGET

		State	Local
TOTAL:	Planned:	0	197,000
	Actual:	0	0
	Phase:	0	

	State		Local	
	Planned:	Actual:	Planned:	Actual:
Personnel	0	0	49,250	0
Hardware	0	0	0	0
Software	0	0	0	0
Prof Services	0	0	0	0
Travel	0	0	0	0
Other	0	0	0	0
Total Phase:	0	0	49,250	0

## ISSUES/CHANGES/RISKS

**Issue** Takes longer to develop than anticipated.

Resolution Trim scope & add developers/resources.

Impact Scope: More manual processes on day one.

**Issue** Hiring developers takes longer than anticipated.

Resolution Trim scope & add developers/resources.

Impact Scope: More manual processes on day one.

**Issue** \_\_\_\_\_

Resolution \_\_\_\_\_

Impact \_\_\_\_\_