

PROJECT STATUS REPORT

Project: Tempe Municipal Court: Case Management System Development

Period Ended Date: 02/17/05 – 03/23/05

Project End Date: Fall 2006

Current Phase: Database Design/Complaint Entry (ATTC – paper)

Report Submitted By: Rick S. Rager

rick_rager@tempe.gov

What was accomplished during this period that was scheduled to be completed?

- Demonstration of User Set-up and Navigation Trees for *FC 01: Application Users and Navigation Groups* (02/17/05). NOTE – Development team agreed with approach, in concept, following demonstration. However, actual/customized set-up and detailed navigation schema to be proposed by May 2005. Senior Programmer working with a Tempe Municipal Court Supervisor to create basic structure. Work in this area will be delayed until return of Supervisor, who is out on extended leave.
- Held initial Project Steering Committee Meeting. Steering Committee participated in weekly Case Management Development Meeting prior to their session. At the Steering Committee Meeting, provided demonstration of basic complaint entry prototype, discussed project progress, planned first engagement with Visible Developers and addressed server/project repository connectivity (02/17/05).
- Based upon discussions, it was determined that AOC would back-up the development server (began 2/25/05). The development server is located physically at the City of Tempe and this back-up protocol by AOC was deemed to be the most expedient option given Tempe IT security concerns and other potential connectivity considerations.
- Using specification documentation originally sent 2/16/05 and following a half-day orientation session, the Visible Developer(s) began work using *Visible Developer* code generator to build upon initial prototype for *FC: 04 Complaint Entry*. Considerable progress occurred during this first phase, including initial GUI (screens) and development of functionality from ATTC (paper) entry to case creation/submission (2/28/05 – 3/17/05).
- Drafted functional requirement document for *FC 06: Generalized Case/Party Search*, which is currently under review (3/18/05).

What was accomplished during this period that was NOT scheduled to be completed?

- Researching functional needs for calendaring system. Efforts have included discussions with staff at the National Center for State Court's Courtroom 21 project (2/14/05), a web demo of the *JACS/JACS-Traffic* (Judicial Automated Calendaring System) by Infocom Systems Services, Inc. (3/07/05) and conference call with staff of the 17th Judicial Circuit in Fort Lauderdale, Florida (3/14/05). This jurisdiction worked with Infocom to develop and implement the initial version of JACS-Traffic and has provided functional specifications. Currently, members of the development team are assessing the options of purchasing a calendaring component to integrate into the application versus designing and building a calendaring system into the application.

What was scheduled to be completed but not completed?

Not applicable.

What is now scheduled to be completed during the next reporting period?

- The Visible Developer will continue to work off-site (beginning 3/21/05) on *FC 04: Complaint Entry* to complete these requirements. Once finalized the ATTC complaint entry will be used as a basic component with specified modification to accommodate other data entry requirements, including PIC (Prisoner in Custody), parking (paper), long forms, animal violations, and photo enforcement (paper). The Visible Developer will then add business rules related to post-submit case creation (i.e. attorney and division assignment, notice/form generation, etc.).
- Analyzing/developing requirements for *FC 05: Person Information Maintenance*, in anticipation of next on-site engagement with Visible Developer.
- Upon ensuring that connectivity is established which allows all those working on the project to access the server, the project repository will migrate to the development server. This will allow interested parties to view documentation/progress via the Arizona Judicial Information Network (anticipated completion 4/15/05).
- Visible Developer scheduled to return on-site (4/04/05 – 4/21/05) to finalize work on *FC 04: Complaint Entry*, including post-submit functionality, and to code *FC 06: Generalized Case/Party Search* and *FC 05: Person Information Maintenance* based on specifications that are currently under development.
- Demonstration of Complaint Entry to Tempe Municipal Court staff. This is meant to familiarize court users with the "look and feel" and functionality as it relates to initial (paper) data entry (4/12/05). Based upon feed-back, additional modifications by Visible Developer may occur.

- Following the Tempe Municipal Court demonstration and any related modifications, a demonstration of Complaint Entry will be available to all interested parties including, but not limited to, CACC (and the Review Group), TAC, COT, AOC staff, and any other court staff (5/05/05). The first Review Session will be held in conjunction with the demonstration.

Project Issues/Risks:

No serious issues or risks identified at this time. The Project remains approximately 60 days behind original project plan. However, significant progress has been made since the last reporting period. Minor rework of Complaint Entry GUI specifications was necessary due to recent changes to the violation tables and some business decisions. This work also impacted the database, maintenance (to be specified), and diverted attention from the specification of post-submit processes. Modifications facilitate “tiering” of violations, which enable more robust functionality and greater granularity for violation codes. As mentioned, Tempe Municipal Court staff will view a demonstration of Complaint Entry on 4/12/05, to be followed by a demonstration/first review session on 5/05/05, in which all interested court personnel will be invited to attend.

COT Project Progress Update

PROJECT

Name: Case Management System Development

Agency: Tempe Municipal Court

Project End Date: 09/2006 Original: 09/2006 Updated: unchanged

PLAN

| Phase | Planned -(Original Baseline) | | Actual or New Plan | |
|-----------|------------------------------|-----------|--------------------|-----|
| | Start | End | Start | End |
| Previous: | 12/20/2005 | 2/17/2005 | | |
| Current: | 2/28/2005 | 4/22/2005 | | |
| Next: | | | | |

Current Phase Deliverables:

Planned:

Analyst Start Date 1/02/05

Visible Developer 3 weeks 2/28/05

Visible Developer 2 weeks 3/21/05 (off-site)

Visible Developer 3 weeks 4/04/05

Actual:

Analyst started 12/20/04

Visible Developer started 2/28/05

Visible Developer started 3/21/05

BUDGET

| | | State |
|--------|---------------------------|-----------|
| TOTAL: | Planned: Analyst Position | \$153,400 |
| | Actual: | set-aside |

| Local |
|-------|
| |
| |

Phase: Analyst position through Sept. 2006

| | State | | Local | |
|---------------|-----------|---------|----------|---------|
| | Planned: | Actual: | Planned: | Actual: |
| Personnel | \$153,400 | | | |
| Hardware | | | | |
| Software | | | | |
| Prof Services | \$57,500 | | | |
| Travel | | | | |
| Other | | | | |
| Total Phase: | \$210,900 | | | |

Note: Personnel costs include salary/ERE through the first quarter of FY 07

ISSUES/CHANGES/RISKS NONE AT THIS TIME

Issue _____

Resolution _____

Impact _____

Issue _____

Resolution _____

Impact _____

Issue _____

Resolution _____

Impact _____