

**COMMISSION ON TECHNOLOGY
MEETING MINUTES**

June 4, 2004

9:00 a.m. – 12:00 p.m.

Arizona Supreme Court

Phone Conference

Conference Room 119

1501 W. Washington

Phoenix, AZ 85007

MEMBERS PRESENT

Louraine Arkfeld
John Barrett *for Marcus Reinkensmeyer*
Kent Batty
Michael Baumstark, *Acting Chair*
B. Robert Dorfman
Jeanne Hicks
Michael Jeanes
Donna Killoughey
Gary Kremarik
James Soto
Sheldon Weisberg

MEMBERS ABSENT

Christopher Cummiskey
Peter Eckerstrom
Martin Krizay
Ruth McGregor

GUESTS

Janet Cornell, CACC, TAC
Dave Davis, CACC, TAC
Daniel Edwards, CACC, TAC
Sue Hall, Apache Superior Court
Kimberlee Johnson, CACC
John King, TAC
C. Steven McMurry, CACC
Patricia Noland, CACC
Michael Pollard, CACC
Will Tagart, TAC

AOC STAFF

Carol Ashton
William Earl
Maureen Haggerty
Karl Heckart
Tim Lawler
Harvey Lowe
Stephanie Nolan
Pamela Peet
Janet Scheiderer
Amy Wood

WELCOME AND OPENING REMARKS

Acting Chair, Michael Baumstark, called the meeting to order at 9:00 a.m. and asked staff to perform roll call in order to include those participating by phone. It was determined the Commission had a quorum.

MOTION: A motion was made and seconded to approve the minutes of the May 7, 2004 Commission on Technology meeting. The motion passed unanimously. TECH-03-94

COURT AUTOMATION COORDINATING COMMITTEE (CACC) **RECOMMENDATIONS**

Judge Pollard thanked members of the Court Automation Coordinating Committee (CACC) for their efforts in meeting May 24th to discuss both limited and general jurisdiction case management system options. He provided members with a document clarifying the CACC's recommendations provided in the materials. There was some discussion about the original wording and the replacement.

MOTION: A motioned was made and seconded to substitute the wording the original document provided in the meeting materials with the new handout's wording, thus clarifying CACC's recommendations. The motion passed unanimously. TECH-03-95

Judge Pollard reviewed recommendations prepared by CACC. They were:

1. With the support of the AOC, Tempe Municipal should move forward with the development of their current system that will be migrating to VB. Net architecture as a model for the limited jurisdiction courts. Because of the limited funding from a grant, CACC also recommends that an oversight group and AOC coordinate with Tempe Municipal Court for training and oversight purposes so that particular systems are germane to other courts. The development timeframe is estimated to be 18 months.
2. CACC, recognizing the immediate needs of the Maricopa Justice courts, including integration of the Justice and Superior Courts for the planned Regional Centers, recommends that the Commission approve the Maricopa request to develop iCIS system modules for the Maricopa Justice Courts.
3. CACC recommends that for General Jurisdiction courts, the iCIS system be converted to a VB .NET architecture in a Pima Superior Court project. A financial package that may encompass the Pima County Superior court's "CrimWeb" financial Module and/or Maricopa County Superior Court's financial module will need to be addressed.
4. CACC recommends continued efforts towards code standardization, especially in AZTEC.
5. CACC suggests forming two subcommittees, one for limited and one for general jurisdiction courts, to recommend and prioritize enhancements needed to keep the current system viable.

There was considerable discussion on whether these parallel development tracks were a departure from the "one system" approach. Rural county courts, especially, remain concerned about having multiple systems for which support and training will be required. Many report that their staffs are satisfied with and wish to remain on AZTEC.

The consensus was that because these efforts were proceeding based on immediate needs, it was pragmatic to permit them to proceed with the hope of selecting the best parts to replace AZTEC when the time came. The new component-based architecture, which all

have agreed to use, will facilitate this approach. Members also agreed that some AOC oversight/participation will support commonality while avoiding excessive governance which would slow the progress.

Members also discussed whether the system to be built for Maricopa Justice Courts might be used as the future standard system for justice courts statewide. Because of the current needs of the Maricopa justice courts and the timelines in place, their system will be built for their immediate and unique needs. It will be re-analyzed for leveraged use in other courts at a later time.

It was also mentioned that Tempe hopes to have some funding support for resources to build the municipal court system. They will return to the COT with a plan and request.

MOTION: A motioned was made, amended and then seconded that the Commission support the continued development of the Maricopa County Justice Court development of the iCIS program, and the re-write of the Tempe Municipal Court program. The Commission would support those directions and plan future evaluations of these systems for use in other courts. Projects will report quarterly progress to the Commission. The motion passed unanimously. TECH-03-96

MOTION: A motioned was made, amended and then seconded that the Commission support the recommendation that iCIS system be converted to the VB .NET platform and that it become the future system for the General Jurisdiction Courts. A plan for a financial package that encompasses the Pima financial module and/or the Maricopa financial module will be developed and evaluated at a later time. The motion passed unanimously. TECH-03-97

MOTION: A motioned was made and seconded that the Commission support the recommendation that the AOC will continue to work towards modifying AZTEC to support standardization of codes and descriptions for Superior Courts to reduce errors and the need for data cleanup. The motion passed unanimously. TECH-03-98

MOTION: A motioned was made and seconded that the Commission support the recommendation to develop two sub-groups, one for the Limited Jurisdiction courts and one for the General Jurisdiction courts to review AZTEC enhancement needs and come back to the Commission at the next meeting with a recommended prioritization of the enhancements. The motion passed unanimously. TECH-03-99

COURT AUTOMATION STANDARDS EXCEPTION REQUEST-MARICOPA JUSTICE COURTS

John Barrett, Director of Court Technology Service in Maricopa County, explained to the Commission that he requested and received support from CACC regarding the request for a court automation exception for Maricopa Justice Courts. Maricopa Superior Courts wishes to extend its iCIS CMS to Maricopa Justice Courts instead of implementing AZTEC. They would like to program the enhancements required to allow iCIS to operate

in a justice court. He noted that the project would be locally funded and had a planned completion date of June 2004.

MOTION: A motioned was made and seconded that Commission allow the requested exception of Maricopa Justice Courts to move from the current AZTEC system to Maricopa Superior Court's iCIS CMS. The motion passed unanimously. TECH-03-100

STRATEGIC INITIATIVES REVIEW

Karl Heckart provided summaries of the Information Technology Strategic Plans for 2005-2007 submitted by Cochise, Pima, Pinal and Yuma County Courts.

Michael Baumstark clarified that if a project in the plan is fully detailed, then the Commission's vote on the approval constitutes approval of the project; otherwise, if the project is mentioned or only skeletal information is provided, then plan approval does not constitute specific approval for the project, especially if other documentation is required, as it is, for instance, with EDMS and electronic filing. Further, fully detailed projects that include Local JCEF budget are not required to submit for AOC Local JCEF approval.

MOTION: A motion was made and seconded to approve Cochise County Courts Information Technology Strategic Plan for 2005-2007. The motion passed unanimously. TECH-03-101.

MOTION: A motion was made and seconded to approve Pima County Courts Information Technology Strategic Plan for 2005-2007. The motion passed unanimously. TECH-03-102.

MOTION: A motion was made and seconded to approve Pinal County Courts Information Technology Strategic Plan for 2005-2007. The motion passed unanimously. TECH-03-103.

MOTION: A motion was made and seconded to approve Yuma County Courts Information Technology Strategic Plan for 2005-2007. The motion passed unanimously. TECH-03-104.

Acting Chair, Mike Baumstark noted that there were pressing issues which may require a July meeting and asked staff to schedule a summer meeting. He also noted next year's proposed meeting dates.

CALL TO THE PUBLIC

The meeting adjourned at 11:15 p.m.