

**COMMISSION ON TECHNOLOGY
MEETING MINUTES**

November 5, 2004
9:30 a.m. – 12:30 p.m.

Arizona Supreme Court
Phone Conference: 602-542-9002
Conference Room 119 A/B
Administrative Office of the Courts
1501 W. Washington
Phoenix, AZ 85007

MEMBERS PRESENT

Tom Brady *stand in for Louraine Arkfeld*
Kent Batty
Michael Baumstark, *Acting Chair*
B. Robert Dorfman
Peter Eckerstrom
Jeanne Hicks
Michael Jeanes
Donna Killoughey
Gary Krcmarik
Marcus Reinkensmeyer
Jack Shomenta
Nicole Waldron
Sheldon Weisberg

GUESTS

John Barrett, *TAC*
Janet Cornell, *TAC/CACC*
Larry Dannenfeldt, *Coconino County*
David Davis, *CACC*
Joan Harphant, *TAC*
Donald Jacobson, *Flagstaff Municipal Court*
Kimberlee Johnson, *CACC*
Kevin LaBranche, *Coconino County*
Gordon Mulleneaux, *CACC*
Michael Pollard, *CACC*
Eloise Price, *TAC*

MEMBERS ABSENT

Louraine Arkfeld
Steven Correll
Christopher Cummiskey
Carole Hubbs
Donna Killoughey
Martin Krizay
Ruth McGregor
James Soto

AOC STAFF

Gary Graham, *ITD*
Melinda Hardman, *CSD*
Karl Heckart, *ITD*
Stephanie Nolan, *ITD*
Robert Roll, *ITD*
Janet Scheiderer, *CSD*

WELCOME AND OPENING REMARKS

Mike Baumstark, Acting Chair, welcomed members and the public calling the Commission on Technology meeting to order at 9:35 a.m. He took roll call of Commission members present and via telephone.

MOTION: A motion was made and seconded to approve the minutes of the September 10, 2004 Commission on Technology meeting. The motion passed unanimously. TECH 04-12.

PROJECT INVESTMENT JUSTIFICATION

Gordon Mulleneaux of Maricopa County Superior Court presented an amended Project Investment Justification (PIJ) to the Commission for a request for funding made previously at the September 2004 Commission meeting for a new financial system for the Justice Court, the Juvenile and Adult Probation Departments. Gordon summarized that during the September 10th meeting he made a request on behalf of Maricopa County for more than \$1,000,000 in state JCEF funds. The Commission at that time awarded the first request of \$228,000 from state JCEF funds and requested that Maricopa come back to the Commission with a change in funding sources. With the total project costs remaining the same, Maricopa proposed with its new amended PIJ with \$539,000 less in State JCEF funds and \$208,000 more in local funds. Under the amended PIJ Maricopa requested an additional \$331,000 from TCPF funds. With the current application for state funds totaling \$912,000 Maricopa is still lacking \$353,000 in state automation. Maricopa plans on submitting an additional application to request these remaining funds at a later date. Gordon justified the basis for Maricopa's request for TCPF funds. He noted a commonality between applications and prorated the costs based upon the volume of activity of each system for one year.

MOTION: A motion was made and seconded to approve the request for funding in the current application totaling \$912,000 of which \$331,000 will be allocated from TCPF funds and the remaining allocation of \$353,000 be determined by the Commission after a new request is submitted at a later date. The motion passed unanimously. TECH 04-13

CRIMINAL JUSTICE INTEGRATION PROJECT

Larry Dannenfeldt and Kevin LaBranche of Coconino County presented to the Commission an overview of the Criminal Justice Integration Project in Coconino County. Larry summarized the projects background, goals and project participants. He presented a brief but detailed overview of the current production systems and statistics for the version 1.0 project. He also gave a brief overview of the system's eCitations data flow and system design. He noted that a more complex overview is listed on Coconino's website at <http://www.co.coconino.az.us/cji>. Both Larry and Kevin then presented to the Commission an outlook for the project's future summarizing the project's steering committee goals, the newly established project goals and a strategic project plan.

CODE STANDARDIZATION

Janet Scheiderer of the Arizona Supreme Court's Court Services Department gave an update to the Commission on the project to standardize the coding of the critical data in court automation systems already underway. Janet noted code standardization is important to the success of the criminal justice integration project. She briefed the Commission on the current status of the General Jurisdiction and Limited Jurisdiction components of this project and apprised of the plan and approach to bring this important project to conclusion.

The General Jurisdiction courts met in the summer with 30 plus participants. During that meeting it was suggested that the project proceed in a new direction to speed the process and lessen confusion. Currently the consultants assigned to the project are working on a progress report outlining accomplishments to date. A tentative meeting has been scheduled for November 15, 2004 to discuss what remains to be accomplished and to finalize the main priority, the criminal code, by January 2005.

The Limited Jurisdiction courts met twice in October 2004. Additional financial codes are complete and the committee working on the project is awaiting a progress report. The Limited Jurisdiction Committee is working on establishing a governance committee to assist in the prevention and elimination of individual court created codes.

It is noted that the Commission members commended the enthusiasm and dedication of the project members and the great deal of progress made to date.

INFORMATION TECHNOLOGY STRATEGIC PLAN

Members of the Commission received the Information Technology Strategic Plan on compact disk for review at the September 10, 2004 meeting. Karl Heckart, CIO of the Arizona Supreme Court, initiated members to bring to the items of discussion or concern or to make recommendations for change and to approve or table the plan. Karl noted that Stewart Bruner will begin his new position as Strategic Planner, successor to Maureen Haggerty, on November 8, 2004 and as so, will begin working on refining the Strategic Planning process for Information Technology encouraging suggestions to be submitted.

Mike Baumstark concluded the meeting noting an update to the Court of Appeals (COA), Division I request for funding submitted to the Commission at the September 2004 meeting. At the last meeting, COA, Division I rescinded its request to look at other options to peruse for funding. Currently, they are reviewing the PC leasing option which is 60% JCEF funded and 40% locally funded.

CALL TO THE PUBLIC

The next meeting scheduled for the COT is January 7, 2004 in conference room 119 A/B.

The meeting adjourned at 12:10 p.m.