

COT MEETING MINUTES

COMMISSION ON TECHNOLOGY

Thursday, June 4, 2009

1:00 PM - 5:00 PM

Friday, June 5, 2009

8:30 AM - 2:00 PM

ARIZONA SUPREME COURT
Administrative Office of the Courts
1501 W. Washington
Phoenix, AZ 85007

CONFERENCE ROOM 345A/B

MEMBERS PRESENT

Louraine Arkfeld
Kent Batty
Michael Baumstark
Rebecca Berch, *Chair*
Robert Brutinel
Elizabeth Hegedus-Berthold
Michael Jeanes
Roger Klingler
Gary Krcmarik (*Joy Dillehay, proxy*)
Sheri Newman
Catherine O'Grady
Marcus Reinkensmeyer (*David Stevens, proxy*)
John Rezzo
Delcy Scull
Roxanne Song Ong
Ann Timmer
Garye Vasquez (*Peter Eckerstrom, proxy Friday*)

MEMBERS ABSENT

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GUESTS

Mohyeddin Abdulaziz*, *TAC*
Steve Ballance, *Pima Superior*
Cathy Clarich, *CACC*
Jennifer Gilbertson, *TAC*
Margaret Guidero, *CACC*
Justice Andrew Hurwitz, *e-Court*
Christy Koehler, *Gilbert Muni*
Anoop Kumar, *Maricopa ETS*
Cary Meister, *TAC*
Jeremiah Matthews, *COA Div 1*
Rona Newton, *PACC*
Rich McHattie, *Maricopa COSC*
Michael Pollard, *CACC*
Doug Pilcher, *CACC*
Eloise Price, *TAC*
Rick Rager, *CACC, TAC*
Jamie Ross, *Courthouse News Svc*
Nicole Studer, *PACC*

AOC STAFF

Stewart Bruner, *ITD*
Dave Byers, *Exec Office*
Jennifer Greene, *Legal*
Karl Heckart, *ITD/TAC*
Keith Kaplan, *CSD*
Kevin Kluge, *Finance*
Patrick McGrath, *CSD*
Stephanie Nolan, *ITD*
Jim Price, *ITD*
Renny Rapiet, *ITD*
Christi Weigand, *CSD*

* attended by telephone

COT MEETING MINUTES

DAY ONE -- WELCOME AND OPENING REMARKS

Hon. Rebecca Berch, Chair

Vice Chief Justice Rebecca Berch, Chair, called the Commission on Technology (COT) annual meeting to order just after 1:00 p.m. She welcomed members and the public present, then asked members to introduce themselves for the record. She confirmed that a quorum existed. Justice Berch recapped the recent reappointments to the Commission, bidding farewell to Judge Louraine Arkfeld who has been appointed to the Arizona Judicial Council (AJC) after serving on COT from its inception. She also introduced Justice Andrew Hurwitz to members as the next vice chief justice and therefore the next COT chair, as the tradition continues of immersing the sitting vice chief in technology governance.

Justice Berch updated members on a couple of additional items:

- She reminded those present of the rule regarding audience participation in the meeting and asked that those wishing to speak please use the public comment process to do so.
- The budget situation remains in flux as negotiations continue. Preserving funds for automation projects remains a priority and she believes the legislature understands the importance of doing so, though further sweeps are rumored. She commended Justice McGregor for her incredible amount of work behind the scenes to protect the courts from being crippled by cuts and sweeps. Kevin Kluge will share the budget details as they stand later in the meeting.

She then called members' attention to the minutes from the March 6 meeting.

MOTION

A motion was made and seconded to approve the minutes of the March 6, 2009, Commission on Technology meeting. The motion passed unanimously.

TECH 09-05

PLANNING GOALS AND AGENDA REVIEW

Hon. Rebecca Berch, Chair

Justice Berch briefly previewed the overall flow of the two-day planning meeting to orient members to the tasks at hand. This year, the priority setting process takes on even more significance as tough decisions need to be made for using the remaining scarce resources through the year. In the interest of time, she skipped the preview of the detailed agenda and proceeded to the first topic.

STRATEGIC PLAN 2010-2015 DEVELOPMENT

Ms. Janet Scheiderer

Ms. Janet Scheiderer is coordinating the effort to produce the next strategic agenda for the courts. Time is of the essence as the transition takes place earlier than planned due to Chief Justice McGregor's pending retirement. Janet outlined the various groups being consulted, the general timeline, and the anticipated date of review by AJC (October). She stated that a collaboration website has been developed to collect input from around the state and reiterated the importance of having COT review all input, since so many ideas revolve around or contain a significant technology component. Janet distributed a flyer that contained the web address of the collaboration site.

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Because the timeline is short and review must take place during the summer, Janet asked that a subteam of COT be used. The chair added that she has already spoken to certain members but is open to hearing from others who are interested. She also stated that the structure of the finished strategic agenda must be nimble, web-based, driven by key principles, and flexible enough to have new initiatives roll on as older initiatives complete and roll off. It will be an electronic rather than paper document. A concern was raised that those outside the Phoenix area be given a voice in the development process. Justice Berch reiterated that the goal of the collaboration website is exactly that – to prevent geography from limiting ideas. She also offered lunch for two to the person submitting the best title for the new plan.

MOTION

A motion was made and seconded to approve the formation of an ad hoc subcommittee to review the proposed strategic agenda. The motion passed unanimously.

TECH 09-06

IT STRATEGIC PLANNING PERSPECTIVES

Mr. Karl Heckart

Justice Berch introduced Karl Heckart, chief information officer (CIO) for the Administrative Office of the Courts (AOC), to set the stage for the planning effort. Karl summarized all the current automation efforts underway as background to understanding the financial picture. He detailed the macro level issues affecting technology today and the necessary conditions for change away from a paper-centric court system.

Karl then described as set of issues that must be resolved in the increasingly interconnected and interdependent world he had described. His keys to future success included:

- systemic thinking across all processes;
- standardizing processes, data, and forms;
- having a robust enough network to handle ever increasing amounts of traffic;
- having more open, capable, and flexible CMSs;
- integrating with partners' systems;
- increasing electronic access to court information; and
- stepping into the yet unexplored world of bench/courtroom automation.

In closing, Karl shared three requirements he can foresee relating to fully digital courts: 1) Implementation of a central EDMS for LJ courts, 2) The need for 24/7 technology support from AOC, and 3) Greatly enhanced business recovery capabilities to prevent various courts' business from being affected by a single court's outage. Members raised concern that the business process changes described ultimately must be made at the local level where resistance is historically the highest. Justice Berch stated that efforts to talk through the issues and obtain consensus are underway with judges at leadership conferences. Ultimately, those who refuse to adapt will become an issue for branch leadership to handle at the policy level.

OPERATIONAL AND FINANCIAL REVIEW

Mr. Kevin Kluge

Mr. Kevin Kluge, chief financial officer (CFO) for the AOC shared financial status of the Judicial Collections Enhancement Fund (JCEF) and the Traffic Case Processing Fund (TCPF). Kevin described where things would stand if the budget were finalized as negotiations stand

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today. Kevin showed a projection of actual revenues against predicted revenues, revenues against expenses, and projected sweep amounts. He stated that as things stand today JCEF will continue to have a positive balance through the plan period. He detailed the projected costs of existing statewide projects and new multi-year projects coming up in FY10. He reminded members that even if a positive balance exists, current spending authority is insufficient to be able to spend the amount required by upcoming projects, necessitating a request for one-time increases by the legislature in out years. A request was made that the final numbers be displayed on the COT website following approval at AJC. Kevin agreed to provide an updated posting once the process is complete and the numbers solid.

STRATEGIC PROJECTS REVIEW/UPDATES

Subcommittee Chairs

UPDATE COURT AUTOMATION COORDINATING COMMITTEE

Hon. Michael Pollard & Project Managers

Judge Michael Pollard displayed the project health metric from the Court Automation Coordinating Committee (CACC) also included in the printed packet for members' reference. He used it to provide an overview of the three remaining projects for which development activities are complete and three other projects that are still being monitored. He mentioned that the limited jurisdiction (LJ) case management system (CMS) development effort will begin being monitored at the next CACC meeting.

- PCCJC Technology Stabilization – Judge Pollard recapped the cost and schedule information for the Pima Justice Courts' project. He shared the benefits gained from the project. The CMS has not experienced an outage since December 2007.
- Pima Agave CMS – Mr. Steve Balance, IT Director for Pima Superior Court, thanked John Barrett and Myron Pecora for turning around the project, leading to implementation of Agave 2.0 in December. Steve outlined the changes in approach to development over the past year as well as upcoming enhancements and opportunities for leveraging. He also mentioned an upcoming rewrite to remove the Visible components.
- AJACS General Jurisdiction CMS – Mr. Renny Rapier, Project Manager for the General Jurisdiction (GJ) CMS, AJACS, reported on the accomplishments of the past 12 months. He focused on the improvements brought about by a change in the data conversion strategy and implementation of lessons learned from each new implementation. He mentioned that the effort on the local court side was originally underestimated leading to a lot of frustration in the pilots. Renny discussed the various challenges currently faced by the project. He reviewed the revised schedule which has the final court implementing in May of 2010.
- Tempe Limited Jurisdiction CMS – Mr. Rick Rager, project manager, announced that a phased implementation of the system began May 1. He shared statistics related to processing performed by the new system since implementation and thanked other courts, the AOC, and COT for their contributions to the project. Rick described the next steps in the implementation process.
- Statewide Limited Jurisdiction CMS – Mr. Karl Heckart, substituting for Ms. Adele May, Project Manager for the Limited Jurisdiction (LJ) CMS, reviewed the timeline of the effort. The project is currently in the process of working through the design matrix of

both AZTEC replacement items and those needed for large volume courts. Karl reminded members that, based on the AJACS experience, data conversion will be complicated, but ways to reduce the time and complexity are being investigated. Training will also provide a challenge because of the sheer number of courts and geographic distances. In response to members' questions about why the schedule has slipped since last shown, Karl cited cash flow and spending authority issues along with the strategy to reuse AJACS personnel.

- Integrated Financial Information System Cash Receipting Replacement – Rich McHattie, substituting for Mr. Gordon Mulleneaux, Project Manager for the Integrated Financial Information System (iFIS), explained the distinctions between his project and the RFR replacement project. He recapped the history of the development effort and showed a comparison of old and new screens. Rich stated that his comfort level is high for implementing by August 31, 2009.
- Integrated Financial Information System RFR Replacement – David Stevens described his organization's (Court Technology Services) role as a subcontractor to Clerk of the Superior Court for the portion of iFIS that replaces the existing RFR system and integrates with the cash receipting system. The effort is currently in the conceptual design phase and headed toward an implementation date of September 2010. David described a concern about obtaining sufficient resources for the project from both organizations.
- Code Standardization – Judge Pollard introduced the topic by recognizing the superior court clerks for their efforts to start the code standardization ball rolling many years ago. Mr. Keith Kaplan, AOC's Data Standards Lead, provided a primer on the value and use of standardized codes. He described the approach taken for implementing the standard codes in the GJ courts and reminded members of the presence of the general jurisdiction code standardization committee that rules on code requests. He thanked all those involved in the effort, from inception to today.
Keith also shared details of the LJ code standardization effort where work is focused on producing a comprehensive code standardization report based on requirements and modifications to the Grecean codes.

The chair thanked the presenters for a great update.

UPDATE

e-COURT SUBCOMMITTEE

Hon. Andrew Hurwitz,
Mr. Karl Heckart, &
Ms. Christi Weigand

Justice Andrew Hurwitz, chair of the e-Court subcommittee, provided a brief recap of e-Court's operations over the previous year. He shared his assessment of the situation now that the effort is four years old and challenged members to shake the belief that the processes used today are sacrosanct and cannot be changed. He called attention to the recent order requiring all lawyers to have and use an e-mail address for court communications. He described recent progress being made on e-filing at Supreme Court and at Division One of the Court of Appeals preceding the statewide effort.

Justice Hurwitz will remain as e-Court chair, continuing to act as the e-filing champion while chairing COT. He displayed the approved governance structure along with the names of

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subteam members by level of court. He added that the intention is to pull into discussion whomever is knowledgeable about a given topic, taking into account the logistics of providing speedy direction to the technical team. He showed a list of policy issues that have been elevated to the governance team thus far and reiterated that major policy issues will still make their way from the applicable groups to COT and AJC.

Members questioned the extent of systematic outreach to the State Bar related to use of e-mail addresses and e-filing. Michael Jeanes shared his experiences with teaching continuing education classes for the Bar. He is convinced that some judges and attorneys simply will not go electronic. The chair assured him that all the justices are committed to getting the word out, especially to leadership and at the Bar Convention, and to driving the necessary policy changes to make e-courts a reality.

Karl Heckart then provided details on other e-Court projects outside of statewide e-filing. He shared statistics for defensive driving school completions and electronic citations of various types that have been processed. He announced a one-stop shop for e-filing at AZTurboCourt.gov. He previewed the likely impact of changes being considered to Rule 123. Karl also shared the progress of the forms development project with Intresys and announced that AZTEC will be modified to enable e-filing to a minimal extent. He reviewed the set of technical components required to handle documents attached to e-filings for all levels of courts. He also reviewed a list of key issues that must be addressed: allowable formats for documents, judge productivity, creating a central document repository, handling mixed cases (paper/e-file) in LJ courts, and bulk electronic filing.

Ms. Christi Weigand then demonstrated the Arizona small claims form using a development system, including the following items:

- the registration process,
- listing of previously completed forms for the user,
- orientation screens and frequently asked questions,
- the automated review process, and
- a completed form ready for printing.

ANNOUNCEMENT OF RECESS/PLAN FOR DAY TWO

Hon. Rebecca Berch, Chair

Day 1 of the COT strategic planning meeting recessed Thursday, June 4, 2009, at 5:00 p.m.

DAY TWO -- WELCOME AND OPENING REMARKS

Hon. Rebecca Berch, Chair

Justice Berch called the second day to order at 8:30 a.m. then gave the floor to Justice Hurwitz to clarify some comments made as part of yesterday's e-Court update regarding the July 1 date in Administrative Order 2009-01. Various members contributed updates on willingness to e-file in their jurisdictions.

STRATEGIC PROJECTS REVIEW/UPDATES (CONT'D)

Subcommittee Chairs

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UPDATE

PROBATION AUTOMATION COORDINATING COMMITTEE

Ms. Rona Newton,
Mr. Bob Macon, &
Mr. David Stevens

Ms. Rona Newton, chair of the Probation Automation Coordinating Committee (PACC), recapped the history of the JOLTS application as a lead-in to discussing the development of its replacement, JOLTSaz. Rona focused on recent discussion with superior court clerks regarding the non-silo nature of the new system which introduces complexity into the longstanding paradigm of data ownership. Resolving issues has extended the development timeline, though only a few functional areas remain to be tackled. Rona also described the shared development effort between AOC and Pima Juvenile Court as well as the two different integration targets, AJACS and AGAVE. The teams have been working on the statewide identifier project simultaneously.

Mr. Bob Macon, APETS project manager, shared the top accomplishments of the past year including a new report for county reconciliations, incorporating earned-time credit, and expanding automated UA feeds. He also described some upcoming enhancements such as incorporating evidence-based practices, integration with the CMSs, and interfacing with kiosks in Pima for low risk probationers.

Mr. David Stevens shared details of the Maricopa-based probation automation solutions, iCIS Juvenile and APETS bolt-ons. He spelled out a list of things that contributed to the success of the system in the eyes of the users.

UPDATE

TECHNICAL ADVISORY COMMITTEE

Mr. Karl Heckart

Karl Heckart ran through a list of key TAC topics. He emphasized the need for increased coordination between AOC and local court technologists, leading to the expansion of the distribution of TAC meeting announcements. He reminded members that the PC refresh effort from last year was completed and warned that non-refreshed machines will be left behind when the EA table is next updated. Also, Windows 7 will cause coordination issues with Vista if counties/cities adopt it, skipping Vista. Network capacity must increase and with it monitoring of the traffic that contributes to the growth need. Processes to obtain the authority for courts to shred paper under ACJA 1-507 are still being formally documented. Document formats related to e-filing are being examined to determine a standard in advance of the coming e-filing wave. Karl reviewed the advantages and disadvantages of Word XML, PDF, and TIFF formats for e-filed documents. Technical standards for videoconferencing will likely be requested next year. TAC recommends that ECF 3.0, the current multi-vendor e-filing specification, should be replaced by ECF 4.0. Karl verified that no fiscal consequence exists if ECF 4.0 is adopted before the vendor begins construction and confirmed that there is no need for Maricopa County to upgrade from 3.0.

MOTION

A motion was made and seconded to adopt ECF 4.0 as the updated multi-vendor e-filing specification. The motion passed unanimously.

TECH 09-07

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Karl Heckart reviewed the previous approach to project prioritization, then walked members through a mind map drawing of the various categories of strategic projects and the interrelationships among them. The categories listed included e-filing, electronic document access, LJ EDMS, public access to minute entries, defensive driving phase 2, JOLTSaz, LJ CMS, APETS, and AJACS. Members discussed Karl's brainstormed priorities and the implications of removing or revising certain priority items. Karl explained the split in funding source between the different colored items and confirmed that the numbers Kevin Kluge previously showed would cover all the work contained in the drawing. In the end, members agreed to leave the priorities as presented on Karl's drawing, which will be posted to the meeting website for reference.

MOTION	A motion was made and seconded to approve the 2010 - 2012 information technology strategic project priorities. The motion passed unanimously.	TECH 09-08
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	FINANCIAL AND TACTICAL DECISIONS	Mr. Karl Heckart & Mr. David Stevens
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Karl reviewed the JCEF budget breakdown for FY10 projects along with the proposed total spending amount. He noted that the public access to minute entries project would be handled internally at no additional, out-of-pocket expense. He responded to a concern that not all courts would be on AJACS by the date in the legislation stating that document synchronization is necessary rather than a CMS – the solution involves obtaining the keys to pull the right documents out of the OnBase system.

David Stevens returned to COT to ask for an exception related to ACJA 1-501. He described recent changes in the current vendor's approach and its willingness to develop a next-generation jury management system using Maricopa County as the base for user requirements. He proposed to leverage the current contract, pay the existing maintenance rate and receive the vendor software once developed. He promised to collaborate with IGA signers to keep their needs on the table. He reiterated that no state funding is being requested for the project.

MOTION	A motion was made and seconded to grant the Superior Court in Maricopa County an exception to ACJA § 1-501 to use a vendor-developed jury management system other than Jury⁺. The motion passed unanimously.	TECH 09-09
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Karl then returned to show the breakdown of project-related costs across statewide, leveraged, and local.

MOTION	A motion was made and seconded to fund operation of existing statewide systems and previously authorized projects. The motion passed unanimously.	TECH 09-10
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FY2010-2012 INDIVIDUAL COUNTY AUTOMATION PLANS AND TRENDS

Mr. Stewart Bruner

Mr. Stewart Bruner, Manager of IT Strategic Planning for AOC, summarized the process of obtaining the updates to last year's plans as well as the results of his analysis of the updates submitted by the counties. He highlighted several prominent trends this year, including

- a lengthening of the refresh cycles for servers causing courts to have an ever-increasing number of end-of-life operating systems, database management systems, and productivity software suites;
- a continued growing number of local court technology resources generating a need to better define roles and responsibilities with the AOC;
- lack of clarity about exactly what falls under the umbrella of e-filing and the timeline for local efforts to join the statewide initiative; and
- evidence that concerns noted in previous years' plans are indeed being addressed.

Stewart also described his intended purpose for raising concerns about content in the various plans as providing ammunition for local courts to get what they need rather than being critical of local efforts. He reminded members that the choice of motion text related to an individual plan is ultimately theirs and that concerns are conveyed to the presiding judge of the county in a letter from the COT chair. He then launched into his whirlwind, county-by-county, strategic plan summarization, reminding members that full details and accomplishments of individual plans exist in the summaries distributed in members' packets.

MOTION	A motion was made and seconded to approve Apache County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern raised for whether sufficient staffing exists to complete the conversion of production data residing in MS-Access rather than AZTEC prior to the scheduled implementation of AJACS. The motion passed unanimously.	TECH-09-11
MOTION	A motion was made and seconded to approve Cochise County Courts' Information Technology Strategic Plan for FY 2010-2012, with concern raised for purchasing a countywide document distribution server potentially consuming AJIN bandwidth while replicating a statewide function. The motion passed unanimously.	TECH-09-12
MOTION	A motion was made and seconded to approve Coconino County Courts' Information Technology Strategic Plan for FY 2010-2012. The motion passed unanimously.	TECH-09-13
MOTION	A motion was made and seconded to approve Gila County Courts' Information Technology Strategic Plan for FY 2010-	TECH-09-14

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2012. The motion passed unanimously.

MOTION

A motion was made and seconded to approve Graham County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern noted for court form and calendar data outside of AZTEC complicating CMS conversion efforts. The motion passed unanimously.

TECH-09-15

MOTION

A motion was made and seconded to approve Greenlee County Courts' Information Technology Strategic Plan for FY 2010-2012, with concern noted for the inherent risk associated with a homegrown probation payment tracking program. The motion passed unanimously.

TECH-09-16

MOTION

A motion was made and seconded to approve La Paz County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern noted for the lack of limited jurisdiction court participation in the planning process. The motion passed unanimously.

TECH-09-17

Michael Jeanes raised his concern that a phrase in the published summary of the Maricopa County plan gave the misleading appearance that all work on e-filing had been placed on hold pending the advent of the statewide system. He stated that the Clerk's Office and the AOC have been in close coordination to ensure that no work underway will cause difficulty for integrating with the eventual statewide system. Stewart agreed to remove the language from the summary. Stewart thanked John King and Karen Westover for their hard work on his behalf, freeing him to devote more attention to the other 14 counties.

MOTION

A motion was made and seconded to approve Maricopa County Courts' Consolidated Information Technology Strategic Plan for FY 2010-2012, with concerns noted for a municipal court case management system identified as "end of life" but having no replacement plan, various production data residing in MS-Access posing a business risk to municipal courts, and various operating systems and software versions at or near end of support life but still in production use. The motion passed unanimously (Michael Jeanes noted his interest before voting).

TECH-09-18

MOTION

A motion was made and seconded to approve Mohave County Courts' Information Technology Strategic Plan for FY 2010-2012. The motion passed unanimously.

TECH-09-19

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MOTION	A motion was made and seconded to approve Navajo County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern noted for caseflow and collections data residing in MS-Access posing a business risk. The motion passed unanimously.	TECH-09-20
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In discussion of the Pima plan, Kent Batty stated that the Pima Clerk's e-filing plans are no longer on hold but are now preparing to integrate with the statewide effort.

MOTION	A motion was made and seconded to approve Pima County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern noted for various operating systems, DBMSs, and software versions at or near end of support life but still in production use at various courts. The motion passed unanimously.	TECH-09-21
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MOTION	A motion was made and seconded to approve Pinal County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern noted for little input to the plan beyond the Clerk's Office. The motion passed unanimously.	TECH-09-22
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MOTION	A motion was made and seconded to approve Santa Cruz County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern raised for possible production data residing in MS-Access posing business risk. The motion passed unanimously.	TECH-09-23
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MOTION	A motion was made and seconded to approve Yavapai County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern raised for possible production data residing in MS-Access at Juvenile and Drug Courts posing business risk. The motion passed unanimously (Bob Brutinel noted his interest before voting).	TECH-09-24
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MOTION	A motion was made and seconded to approve Yuma County Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern raised for possible pursuit of an EDMS other than OnBase at Yuma Municipal Court, which requires an exception from COT. The motion passed unanimously.	TECH-09-25
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In discussion of staff's concern for the State Appellate Courts' Plan, Justice Hurwitz outlined the strategy for focusing on Division One and the Supreme Court before having further conversation with Division Two about pursuing commonality.

MOTION

A motion was made and seconded to approve the State Appellate Courts' Information Technology Strategic Plan for FY 2010-2012, with a concern that continued use of disparate automation systems makes true integration a challenge. The motion passed unanimously.

TECH-09-26

MEETING REVIEW/WRAPUP

Hon. Rebecca Berch

Justice Berch presented Judge Arkfeld with a certificate of appreciation for her service to COT from its inception many years ago. She also personally thanked a number of people for their help and hard work as she departs the chair of the Commission. On behalf of the Commission, staff then presented her with a gift of appreciation for her leadership over the past four years.

CALL TO THE PUBLIC

Hon. Rebecca Berch

After hearing no further discussion from members or the public, the chair then entertained a motion to adjourn at 1:40 p.m.

Upcoming Meetings:

September 04, 2009	AOC – Conference Room 119 A/B
November 06, 2009	AOC – Conference Room 119 A/B

MEETING ADJOURNED

1:40 PM