

**Courts  
of  
Yuma County**

**INFORMATION  
TECHNOLOGY  
STRATEGIC PLAN**

**FOR FISCAL YEARS  
2002-2004**

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## YUMA COUNTY COURTS

### INFORMATION TECHNOLOGY STRATEGIC PLAN FOR FISCAL YEARS 2002-2004

## INTRODUCTION

This is the three year information technology strategic plan for the courts in Yuma County covering the period from January, 2000 through June, 2004.

The courts in Yuma County are comprised of the following:

Yuma County Superior Court

Yuma Justice Court

Somerton Justice Court

Wellton Justice Court

San Luis Municipal Court

Somerton Municipal Court

Wellton Municipal Court

Yuma Municipal Court

The Superior Court in Yuma County provides administrative direction to the courts. Each court also works closely with its local funding agency, which is Yuma County for Superior and Justice Courts and city or town governments for municipal or magistrate courts.

The automation for Yuma County courts is primarily centralized with the Administrative Office of the Courts. The courts participate in providing direction for the strategic automation projects through a variety of user and other statewide policy groups. These include:

The Commission on Technology

The Arizona Court Automation Project Users' Group

The Juvenile On-Line Tracking System Users' Group

Yuma County ITS Oversight Committee

## **EXECUTIVE SUMMARY**

The theme of information technology strategic planning in the courts of Yuma County is justice integration, cooperation with other law enforcement agencies, and stability of existing computer systems. It is critical that the courts of Yuma County work toward data integration with criminal justice agencies in order to provide access to the justice system and to improve efficiency and accuracy in service to those involved with the courts.

With voter approval of the Capital Improvements Projects Sales Tax ("CIP") in September, 2000, funds are available to construct a new Juvenile Court/Administration center and Juvenile Detention Facility. The CIP will also fund the construction of the Courthouse Annex and pay for the remodeling of the historic Yuma County Courthouse.

It is important to stabilize existing computer systems to improve productivity and efficiency, particularly for the courts' ability to report case status and disposition reports. Although integration with other law enforcement agencies is an important future direction for the courts, data integrity, security, and concentrating on making existing systems more efficient before implementing new systems is the courts' focus. The construction of new court facilities will also require planning and integration in order to optimize information technology resources for present and future needs.

## **A. PLANNING METHOD AND PARTICIPANTS**

This section presents the participants, processes and events that contributed to formulating the Information Technology Plan for the Yuma County Courts.

A county-wide automation committee including court representatives developed this plan. Participants included:

Beverly Frame, Clerk of Superior Court  
Becky Ghiotto, Juvenile Probation  
Angela Graddy, Judge Pro Tem/Court Administrator, Yuma Municipal Court  
Margaret Guidero, Superior Court Administrator  
Tim Hardy, Director, Juvenile Court  
Martin J. Krizay, Chief Adult Probation Officer/Acting Court Administrator  
Cary W. Meister, Information Technology Manager, Court Administrator's Office  
Judy Parks, Automation Specialist/Unit Supervisor, Adult Probation  
Suzanne Quinn, Chief Deputy, Clerk of Superior Court  
Ben C. Rowe, Justice Court Administrator  
Nicholas F. Felber, Programmer/Analyst

During the past year numerous meetings were held to define, refine and enhance Yuma Courts' IT plan. Inherent in these meetings were issues of growth of the courts, need for additional IT personnel, and the overriding issues of justice integration and court construction. Cary Meister consolidated the results of these meetings, revised the text and produced the final version of this plan.

## **B. VISION AND GOALS**

This section of the Yuma County Courts' Information Technology Plan addresses the vision and mission of the county's courts and their respective local funding agencies.

The courts in Yuma County support the *Justice 2002* vision in order to increase the public's trust in the court system, to inspire confidence that individual rights are being protected, and to ensure that all citizens are being treated fairly. The Arizona Judicial Department will focus its efforts on the following goals:

### PROTECTING CHILDREN, FAMILIES & COMMUNITIES

Courts protect Arizona's children, families, and communities by providing them an independent, neutral forum for resolving disputes; limiting the arbitrary use of government power to take their liberty, property, children, or life; and by dispensing justice in a fair and equitable manner.

For example, the courts will better serve these groups by improving how children and families are served in family law matters; ensuring that juvenile detention facilities are available, safe, and secure; and delivering probation services that provide public protection and offender accountability.

### PROVIDING ACCESS TO SWIFT, FAIR JUSTICE

Citizens, victims, litigants, and defendants deserve access to a fair and swift process for resolving civil or criminal disputes.

The court system must help ensure that resources are adequate and that court procedures, policies, and practices are consistent with this goal.

### CONNECTING WITH THE COMMUNITY

Courts and judges should be independent and free of outside influence when deciding cases. Cases should be decided based on the law and case merits, regardless of the involved parties' economic or political status. However, judges can and should be involved in their communities.

The Judicial Department will implement programs to improve how it listens to communities and establish effective methods of communication between citizens and the courts.

### BEING ACCOUNTABLE

The court system must use taxpayer resources wisely and achieve desired results.

This objective requires establishing and meeting court standards, linking performance with budget, maintaining ongoing strategic planning, and continuing judicial performance review.

## C. STRATEGIC INITIATIVES: LOCAL COURT AND AGENCY

This section discuss the business-oriented strategic initiatives of the Yuma County courts and their local funding agencies, including the vision and mission they support.

The Yuma County courts support the vision and goals in *Justice 2002*. There are several statewide strategic initiatives in *Justice 2002*. Yuma County courts are prepared to implement the various initiatives as they are taken statewide. These include:

### PROTECTING CHILDREN, FAMILIES AND COMMUNITIES

Implement a courthouse security program of integrated systems using surveillance cameras, recording equipment and pass-key and detection devices.

Implement statewide a reengineered case processing system to reduce the time abused and neglected children spend in out-of-home placement.

Provide safe and secure juvenile detention facilities. This initiative will be realized with the construction of new Juvenile Court/Administration and Juvenile Detention Facilities.

Increase collections of all obligations owed to victims, owed to Adult Probation and owed to the Clerk of the Court. Use every legal and administrative measure available to increase compliance with monetary obligations payable to or through the courts. Available measures include implementation of a county ordinance that permits the courts to pass-through to defendants the cost of using collection agencies.

Increase the collection of probation fees, fines, restitution, and monetary assessments with collection reports for probation officers.

Improve collections by generating monthly statements for each parental and juvenile account, providing data on payments and adjustments with a running balance for each month.

Increase the monthly collection of probation fees for active probationers.

Increase the number of community service hours completed by active probationers as ordered by the Court.

Provide community work service reports for pending and completed hours by active juvenile probationers and diversion juveniles as ordered by the Court.

Decrease the number of active probation absconder warrants.

Reduce the amount of time to process probation violations through revocation proceedings.

Work with the AOC to develop quality assurance procedures for ACAP.

Expand the number and type of cases in Drug Court to further reduce drug and alcohol related recidivism and addiction.

Provide supervised probation services to the limited jurisdiction courts for people convicted of domestic violence.

Continue to improve collections through the services of an employee of the Clerk of the Court assigned to the Adult Probation facility to access court payment information and directly input and post payments received.

Recruit, train, and retain a professional and dedicated staff.

Provide a community work calendar to enable juvenile court departments to modify entries for community work staff on weekends; provide juvenile lists and status of the work site; and enter instructions for the staff for special status juvenile offenders.

Increase juvenile probation services with the help of automated risk needs assessment and supervision plans.

## PROVIDING ACCESS TO SWIFT, FAIR JUSTICE

Promote the development of integrated justice automation systems.

Yuma County has a justice integration initiative in process. Many of the plans involve that integration initiative. The Yuma County plan also supports the *Justice 2002* statewide efforts to develop an integrated justice system. Courts are meeting regularly with county IT, county law enforcement agencies and the County Attorney's Office to address governance, cooperation and technical issues.

Expand justice integration in Yuma County.

Enhance video arraignment protocols for participating courts.

Expand and upgrade the electronic law library.

Continue the casflow management system that facilitates the processing of 90% of criminal cases within 100 days.

Create a “self-help” center of legal documents for the public access law library.

Provide Internet access to the Law Library for legal research and legal forms.

Reduce the amount of time to process probation violations through probation revocation proceedings.

Continue to provide customer service with automated payment receipts that indicate which account was paid, which accounts are delinquent, and total balances.

Convert JOLTS data into Seagate Crystal Reports capable of being run from each desktop.

Provide templates that will convert from word processing to the JOLTS electronic file and update JOLTS required screens with the data.

Provide access to DYTR electronically.

Provide access to Department of Public Safety ACJIS.

#### CONNECTING WITH THE COMMUNITY

In association with statewide initiatives, increase information provided through the Internet, including use of the county/city Internet sites to publish court information useful to the public, such as available services and court calendars.

Increase the overall quality of service to constituents.

Increase the public’s familiarity with the services of the Adult Probation Department.

Provide Internet access through the Law Library to legal research.

Provide Internet access to the Superior Court/Clerk of the Court for possible electronic filings.

Maintain current practice of providing customer-satisfaction surveys.

Establish local citizen advisory committee to provide input on financing of certain court programs, including Drug Court.

Enhance the perception as well as the reality of fairness and equality in the judicial system.

Publish judicial department newsletters to share information about court services and personnel.

Provide statistical data for probation, diversion, and dependency cases for other agencies.

Continue to provide JOLTS "view only" access of juvenile profile and court hearings to other departments and agencies.

Provide dial-up access to field officers and school probation officers to access JOLTS in order to create or modify contacts or court documents during weekends and evenings.

Provide photos of juvenile offenders on the AS/400 that will interface with the statewide youth index.

Provide juvenile profiles to other Superior Court departments as requested.

Provide a desktop interface that will convert JOLTS screens to a Windows environment for each desktop PC.

#### BEING ACCOUNTABLE

Continue the caseload management system that facilitates the processing of 90% of criminal cases within 100 days.

Enhance the professionalism of all judicial branch staff through continuing education and training.

Ensure the enforcement of all court orders and rules.

Ensure that all victims' rights are fully addressed.

Use customer-satisfaction data to improve court personnel, operations and facilities.

Increase the use of local citizen advisory boards for local court programs and facilities.

On a monthly basis, provide juvenile probation officers with case reports containing pending referrals, petitions, warrants, hearings, community work hours, supervision levels, and case status of each juvenile.

Provide juvenile probation supervisors with quality assurance reports that maintain accurate case loads for each probation officer, in order to meet the probation requirements for standard and JIPS probationers.

Provide quality assurance reports for victim rights services, risk needs, and fingerprinting services that are mandated by the Court.

Provide quality assurance reports for the court clerks to assure accuracy of information contained on petitions, reflected in hearings, describing offenses, and about interested parties in delinquency and dependency cases.

Create electronic files that maintain all documents generated by departments for juvenile delinquency and dependency cases

Provide minute entries to the court file within 48 hours of the hearing with a goal to provide minute entries within 24 hours.

## D. INFORMATION TECHNOLOGY STRATEGIC INITIATIVES

This section outlines the Yuma County courts' strategic technology initiatives including those sponsored by local funding authorities. It identifies how the IT initiatives align with the local courts' and local funding agencies business-oriented strategic initiatives. It also demonstrates the courts' strategic alignment with the statewide technology strategic initiatives in the *Arizona Judicial Department Information Technology Strategic Plan*.

The Yuma County courts are participating in several statewide information technology initiatives. Yuma County supports and relies on these statewide initiatives to address the courts' automation needs. These statewide IT strategic initiatives and related local IT initiatives are listed below.

In addition, local court and local funding agency technology initiatives that impact the local court operations and technology planning are identified.

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### STATEWIDE IT INITIATIVES AND LOCAL COURT/AGENCY ALIGNMENT

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Build the infrastructure (including the network, centralized help desk, field support, training and distributed systems management capabilities) processes and procedures to support statewide court automation

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Yuma County courts process case and cash management applications using the Arizona Judicial Information Network (AJIN) provided by a centralized statewide IT function. We utilize the help desk, training, systems management and network available from the Administrative Office of the Courts (AOC), as well as local first-line support trained in these applications. Local support includes criminal, civil, traffic, juvenile and adult probation case processing. Yuma courts are also participating with the AOC in the funding and hiring of a Field Trainer.

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Yuma County courts are participating in the AOC's development of plans for justice integration.

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Provide security and disaster recovery policies, procedures and technology to protect statewide court technology-related assets.

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Yuma County courts maintain, with centralized support from the AOC, appropriate application-level security. Our policies, procedures and training support this statewide initiative. Yuma County courts are working with Yuma County ITS in the development of a disaster recovery plan for data stored on the Yuma County network and the court AS/400.

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Acquire, install and support software and hardware to facilitate court communications.

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## STATEWIDE IT INITIATIVES AND LOCAL COURT/AGENCY ALIGNMENT

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Yuma County courts utilize the Arizona Judicial Information Network for email, Internet and intranet communications. Communication with local agencies is via AJIN and the Internet or also, for a more limited number of users, the County wide area network using GroupWise. Yuma County is coordinating the use of the County's GroupWise e-mail with the AOC's Outlook Express. Superior courts is expanding the AJIN network in the existing courthouse and will plan and implement expansion of that network in the new courthouse annex with AOC assistance.

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Yuma County courts are enhancing video arraignment protocols for participating courts.

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Complete and enhance statewide automation development, implementation, enhancement and consolidation efforts.

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Yuma County courts are working with the AOC to develop quality assurance procedures for ACAP including hiring a Field Trainer.

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Yuma County courts participate in statewide users' groups to provide direction and prioritization for development and enhancement of statewide automation applications.

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Improve data exchange and communications with the public and outside agencies.

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Yuma County courts support the statewide effort for justice integration. Further, we are preparing for the public access capabilities to be provided through the data warehouse project. Preparations include data quality reviews and work flow analyses to assure the most efficient and effective processing of timely and accurate data.

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Yuma County courts are expanding and upgrading the electronic law library.

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Yuma County courts are creating a "self-help" center of legal documents for the public to replace the self-help kiosk, and are integrating AOC web resources into this project.

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Yuma County courts are planning to create Internet Web pages for posting available services and court calendars.

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The Yuma County Judicial Assistance Unit and participating Yuma County courts are developing a file extraction program to create a file for submission to a collection agency.

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Provide solutions for the courts' records storage challenges.

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Yuma County courts await a state-funded electronic document management study to be conducted statewide to identify electronic document management solutions, standards and guidelines.

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The Yuma County Superior Court Clerk has initiated a project to transfer legacy system data from a mid-sized computer system to a PC database application.

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## E. FISCAL YEAR 2001 ACCOMPLISHMENTS

This section lists the accomplishments of the county's courts in information technology projects for the period January 1999 through January 2001.

STRATEGIC PROJECT (State or Local)	PROGRAM / PROJECT	DESCRIPTION	ACCOMPLISHMENT
Large Volume Court/ACAP Software Project (State)	Arizona Court Automation Project	Enhancement and modifications, as needed, to the AZTEC, the ACAP case and cash management system.	Court personnel have participated in user group meetings to identify application enhancements.
JOLTS Support (S)	Juvenile On-Line Tracking System	The Juvenile On-Line Tracking System (JOLTS), an AS400 application, is used by all juvenile probation, detention and court staff to track juveniles in the courts.	Yuma AS/400 was retired and the server is now located on the AOC AS/400 in Phoenix.
JOLTS, ACAP & PIMS (S)	Equipment Maintenance/Upgrades	Upgrade to desktop equipment.	
ACAP Support (S)	ACAP Statistical Reporting	This is a special reporting module developed to provide case statistics from the case management system.	Implemented this reporting module.
Judicial Intranet (S)	Judicial Intranet Site	This is an AJIN project to provide intra-court communications via an intranet site.	Implemented Microsoft Internet Explorer 4.0. Accessing court information and documentation on the AJIN web site.

<b>STRATEGIC PROJECT (State or Local)</b>	<b>PROGRAM / PROJECT</b>	<b>DESCRIPTION</b>	<b>ACCOMPLISHMENT</b>
Electronic Document Management (S)	Electronic Document Management (EDM)	This was a study to identify current state of EDM and to create standards for future acquisitions.	Participated in the statewide study to document EDM requirements for courts.
Data Warehouse (S)	Data Warehouse	The Data Warehouse Project is a pilot effort to establish a data warehouse of key court information for use in statistical analysis and, eventually, will contribute to both public access and justice integration projects.	Put quality control and work flow efficiencies in place to assure correct and timely data.
Justice Integration Project (L)	County Integration Project	This is an effort to increase both cooperation and automated communication among justice agencies.	Established a working committee of justice agency representatives.
Email Everywhere (S)	Email Everywhere	Email Everywhere is the Judiciary's project to provide all Arizona courts with email to facilitate communication and reduce paper flow and its associated costs.	Implemented Outlook Express for court staff county-wide.

<b>STRATEGIC PROJECT (State or Local)</b>	<b>PROGRAM / PROJECT</b>	<b>DESCRIPTION</b>	<b>ACCOMPLISHMENT</b>
Wendell: Electronic Resource for Judges (S)	Wendell	Wendell is an electronic resource and benchbook for Arizona Judges. It is available on the AJIN intranet.	Implemented access to Wendell for judges in general and limited jurisdiction courts.
Video Conferencing (L)	Video Conferencing	This is an effort to acquire and use video conferencing to reduce travel. Implementation in courts for arraignments and initial appearances is the goal.	Implemented a video conferencing system between county jail and Somerton and Yuma justice courts. Implemented planning to expand and upgrade video arraignment to other courts. Now holding sessions via video saving resources and travel costs as well as increasing public safety by reducing prisoner transport.

## F. CURRENT ENVIRONMENT

This section describes both the statewide and local hardware and software environment. Hardware includes mainframes, servers, desktops, and other peripherals. Software includes statewide applications, local software and desktop software products.

### Hardware

The Arizona Judicial Department has a diverse mix of hardware used by the various projects and programs that have evolved and applications that have been acquired and/or developed over the last several years. The mix of hardware that the county courts accesses includes the newest architectures designed to support the complexity of these applications and the large geographical area served by the Judicial Branch.

The server environment, hosted at the Administrative Office of the Courts Data Center, includes IBM AS/400's for JOLTS and general administrative operations of the Administrative Office of the Courts. The courts are operating on IBM RS6000's. The appellate courts operate on DEC and Alpha systems. A variety of NT servers provide for Internet, intranet, email, and file and print sharing.

The desktop environment includes a variety of PCs. AOC/ITD has entered into a three year equipment leasing program which is designed to refresh the hardware regularly to ensure that it incorporates the technology needed to support the evolution of the statewide applications and projects.

The hardware listed in **Appendix A** reflects equipment used to support the court management system software, the juvenile tracking software, other state-provided applications as well as additional local record keeping functions. Additional hardware beyond these desktop items is also listed.

### Software

**Appendix A** also identifies all the software used in the county's courts. It includes both the state-provided applications such as FACTS, TIP, PIMS, JOLTS, and any word processing, spreadsheet, report writing and other database or other tracking applications.

## G. STRATEGIC PROJECT ANALYSIS

This section identifies the independent strategic technology projects that support Yuma County's strategic initiatives. Each of these projects is characterized by type as follows:

*Utility:* includes the basic and continued operational applications required to be in business;

*Enhancement:* includes those that extend the organization's performance, offering, for instance, faster delivery of information, better service or higher quality;

*Frontier* includes projects on the leading edge of technology that could make a dramatic improvement in the court.

STRATEGIC PROJECTS	UTILITY	ENHANCE	FRONTIER
County/City Court Web sites		x	
Collections Tracking	x		
Electronic Filing of Small Claims			x
ACAP Case Processing	x		
ACAP Statistical Reports	x		
Local Technical Support	x		
Local Disaster Recovery	x		
Adult Probation Software Implementation		x	
JOLTS Case Processing	x		
Dependency Case Processing		x	
Justice Integration Planning			x
Data Warehouse Implementation		x	
Video Arraignments			x
Imaging Judicial Records		x	
Interactive Voice Response Project		x	
Expand/upgrade electronic law library		x	
Create "self-help" center for public		x	
Work with AOC for quality assurance	x		

## H. INFORMATION TECHNOLOGY STRATEGIC PROJECTS DETAIL

This section identifies each statewide strategic project in which the Yuma County courts participate. For those projects primarily supported at the state level, it will identify project status and other pertinent information related to local goals and independent future plans, if any. For independent but complimentary projects, additional details on resources and future plans are included.

This section also includes information for independent technology project which are not primarily supported by state resources. Information on these projects includes showing alignment to the statewide technology strategic initiatives and/or local technology strategic initiatives.

Yuma County courts are involved in many of the statewide strategic projects. Where courts have local enhanced or individual projects beyond the statewide effort, these are noted.

STATE STRATEGIC PROJECT	COUNTY COURTS: PARTICIPATION AND RELATED PROJECTS
<p><b>Large Volume Court/ACAP Software Project</b> This project is working with the ACAP/FACTS software vendor to enhance the product, especially for large volume environments</p>	<p>Participating in the Administrative Office of the Court (AOC) project, deploying enhancements and modifications as available.</p> <p>Quality Assurance: Working with the AOC to develop quality assurance procedures for ACAP.</p>
<p><b>ACAP Support</b> This project provides the resources to support use, enhancement and upgrade of FACTS software for the ACAP courts.</p>	<p>Participating in AOC project, with local first-line support provided by court-employed specialists.</p> <p>Collections Tracking: Planning underway to generate past due notices through FACTS and to record contacts and efforts to collect past due accounts.</p>
<p><b>JOLTS Support</b> Use, enhancement and technical assistance related to the Juvenile On-Line Tracking System.</p>	<p>Participating in AOC project.</p>

STATE STRATEGIC PROJECT	COUNTY COURTS: PARTICIPATION AND RELATED PROJECTS
<p><b>Adult Probation Software Development and Rollout</b> Development, testing and deployment of a new adult probation case tracking system.</p>	<p>Operating PIMS (Probation Information Management System) for management purposes and INSLAW for client tracking purposes. Awaiting completion of the APETS (Arizona Probation Enterprise Tracking System) software and deployment statewide.</p>
<p><b>Central Public Access to Data</b> Creating access to court information, including court-related Web sites and an interface to FACTS case data via the Internet.</p>	<p>Participating in AOC project for data quality review prior to providing data for public access.</p> <p><b>Yuma County Court Web Site:</b> Have deployed a broadly informational court web site hosted by Yuma County. Engaged in preliminary planning to create an enhanced Internet Web page for posting available services and court calendars.</p>
<p><b>Electronic Document Management</b> This project will address courts' document storage and management needs and includes imaging and electronic filing as well as setting standards for interoperability and document transfer.</p>	<p>No funding available for this project.</p>
<p><b>Data Warehouse</b> This project includes building a central data store to be used for public and justice agency access as well as providing court statistical information.</p>	<p>Participating in AOC project.</p>
<p><b>Judicial Intranet</b> A internal "Internet" on which court resources and information for judges, court administrators, clerks of court and court staff will be available.</p>	<p>Participating in AOC project.</p>
<p><b>Email Everywhere</b> A project to deploy email and other group collaboration applications to all judicial sites.</p>	<p>Participating in AOC project.</p>
<p><b>Justice Integration Project</b> A project to develop and support electronic information sharing to other justice-related local, state and federal agencies.</p>	<p>Awaiting statewide planning and governance models for support of inter-agency automated data sharing.</p>

**STATE STRATEGIC  
PROJECT**

**COUNTY COURTS: PARTICIPATION AND  
RELATED PROJECTS**

**Automation Field Support**

This is a partially funded project to provide technical support staff at distributed sites throughout Arizona for timely training and application support of statewide projects such as ACAP and JOLTS.

Participating in AOC project.

Developing grant request and identifying funding for match requirements for state judicial funding support for field training.

Local Technical Support: In addition, have filled or reassigned technical support positions to provide local technical and troubleshooting help on both hardware and software applications.

**Data and Network Security**

A project to constantly monitor and improve the security of the Arizona Judicial Information Network and the data processed within it.

Participating in AOC project.

**Virtual Self-Service Center**

A project to provide most standard court forms and instructions over the Internet. Eventually, the forms will be interactive and capable of being filed electronically.

Participating in AOC project. Implemented use of the child support calculator for domestic relations cases.

Self-Help Center and Electronic Library: Locally, establishing a “self-help” center of legal documents for the public and expanding and upgrading the electronic law library.

**Technical Training**

A project to provide general technical training to information technology staff in courts around the state on products and technologies in use statewide.

Local Technical Education: Sent technical staff to state-level technical training offered.

**Video Conferencing**

This project is to support the placing of video conferencing capabilities in key locations across Arizona.

Video Arraignment: Have deployed video conferencing in the Yuma County jail and in Somerton and Yuma justice courts for use in video arraignments.

### Local Information Technology Strategic Projects Detail:

<b>Project Name</b>	
<b>Description</b>	
<b>Courts Participating</b>	
<b>Business Goals Supported</b>	
<b>Benefit Assessment</b>	
<b>Financial Assessment (costs and funding sources)</b>	
<b>Project Status</b>	
<b>Project Plan</b>	see Appendix

Not applicable.

**APPENDIX A  
COUNTY COURT HARDWARE AND SOFTWARE ENVIRONMENT**

**1. HARDWARE:**

Yuma County courts have deployed the following desktop equipment which is used the JOLTS and ACAP statewide applications.

**Arizona Court Automation Project Desktop Equipment**

<b>COURTS</b>	<b>PC's</b>	<b>PRINTERS</b>
Yuma County Superior	65	29
Yuma Justice	20	6
Somerton Justice	5	4
Wellton Justice/Municipal	5	2
Yuma Municipal	16	6
Somerton Municipal	3	3
San Luis Municipal	5	3
Yuma Co. Sheriff's Dept.	1	0
<b>TOTALS</b>	<b>120</b>	<b>53</b>

**JOLTS, Victim's Rights and Dependency Equipment**

The following is JOLTS, Victim's Rights. And Dependency equipment located at the Juvenile Court Center:

<b>QTY</b>	<b>DESCRIPTION</b>
1	CSUDSU
14	PC's (IBM)
1	Modem
10	Lexmark Printers
1	Router

1	Tape Drive
24	Terminals
1	UPS

Other hardware used in the courts includes:

### Non-ACAP Desktop Equipment

<b>COURTS</b>	<b>PCs</b>	<b>PRINTERS</b>
Yuma County Superior	6	4
Yuma Justice	0	0
Somerton Justice	0	0
Wellton Justice/Municipal	1	0
Yuma Municipal	5	2
Somerton Municipal	0	0
San Luis Municipal	0	0
Juvenile Court	104	33
Adult Probation Department	N/A*	N/A*
<b>TOTALS</b>	<b>199</b>	<b>39</b>

\* not available

## 2. SOFTWARE:

This section identifies all the software used in the Yuma County courts. It include both the state-provided applications such as FACTS, TIP, PIMS, JOLTS, and any word processing, spreadsheet, report writing and other database or other tracking applications.

<b>PRODUCT</b>	<b>COURTS USING</b>
FACTS application software for the Arizona Court Automation Project (ACAP)	Superior Court and all Justice and Municipal Courts
JOLTS (Juvenile On-Line Tracking System)	Superior Court Juvenile Probation Department, Adult Probation
PIMS (Probation Information Management System)	Superior Court Adult Probation Department
Tax Intercept Program (TIP)	Yuma Municipal Court.
Corel Word Perfect 8.0	Superior Court, Juvenile Court/Probation selected staff, and all Justice and Municipal Courts
Microsoft Windows 95	Superior Court and all Justice and Municipal Courts, Adult Probation
Microsoft Outlook Express	Superior Court, all Justice and Municipal Courts, and Juvenile Court/Probation
Seagate Info/Crystal Reports	Superior Court selected staff
Microsoft Excel for Windows	Selected court staff county-wide.
Acrobat Reader 4.0	Superior Court and all Justice and Municipal Courts
Combined Statistical Report (CASPER)	Superior Court and all Justice and Municipal Courts
Corel Quattro Pro	Selected Superior, Justice, and Municipal Courts staff and Juvenile Court/Probation selected staff
Groupwise 5.2/5.5	Adult Probation, Juvenile Court/Probation, Superior Court, and all Justice and Municipal Courts

<b>PRODUCT</b>	<b>COURTS USING</b>
IBM AS/400 Client Access	Adult Probation, Superior Court and all Justice and Municipal Courts except Yuma Municipal
INSLAW	Adult Probation, Superior Court and all Justice and Municipal Courts except Yuma Municipal
Law Desk 5.1	Selected Superior Court, Justice and Municipal Court staff
McAfee Vshield anti-virus software	Superior Court and all Justice and Municipal Courts and selected staff in Juvenile Court/ Probation
Microsoft Internet Explorer 4.0	Superior Court and all Justice and Municipal Courts
Microsoft Word for Windows	Selected staff county-wide
MVD Transmit	All Justice and Municipal Courts
IBM Query/400	Adult Probation, Superior Court, and all Justice and Municipal Courts except Yuma Muni
Norton Anti-virus	Selected staff of Juvenile Court/Probation and Yuma Municipal Court
Arc Soft Camera Studio	Juvenile Court/Probation selected staff
Chart Pro	Juvenile Court/Probation selected staff
Microsoft Publisher	Juvenile Court/Probation selected staff
Lotus	Juvenile Court/Probation selected staff
MGI Photo Suite, Street Atlas & Photo PC 500	Juvenile Court/Probation selected staff
The Print Shop	Juvenile Court/Probation selected staff
Photo Plus with Kodak DC120	Juvenile Court/Probation selected staff
Atlas	Selected Superior Court staff
Jury +	Selected Superior Court staff

<b>PRODUCT</b>	<b>COURTS USING</b>
Word Perfect Suite	Selected Superior Court and Yuma Municipal Court staff
Visual Basic 3.0/4.0	Selected Superior Court staff
Quicken	Selected Superior Court staff, Adult Probation
PIMS	Adult Probation
New World	Superior Court, Adult Probation
OnLan/Pc (DPC)	Adult Probation
PC Access	Adult Probation
PCAnywhere	Adult Probation
ORG Plus	Adult Probation
Windows 98	Adult Probation, selected Yuma Municipal Court staff
ACJIS System	Adult Probation, Yuma Municipal Court
Sex Offender Client Tracking	Adult Probation
Drug Court Client Tracking	Adult Probation
Print Master/Gold Deluxe	Adult Probation
Kodak Photo Enhancer	Adult Probation
Microsoft Publisher 2000	Adult Probation
AEGIS Public Safety System (Jail)	Adult Probation, Superior Court and selected Justice and Municipal Courts