

**DISCUSSION BRIEF
EDMS CONFERENCE CALL
Wednesday, November 6, 2002**

In Attendance:

**Boyd Johnson
Daniel Edwards
Diane Drain
Rick Rager**

**Maureen Haggerty
Ted Wilson
Pam Pucetas**

- The purpose of this meeting was to reconvene after the COT's November 1st meeting and discuss what issues were raised, why the EDMS workgroup's report and recommendations were tabled, and why a special session to further discuss only this topic was recommended. (ed. note: the special COT meeting will be held on Monday, December 9th)
- Daniel thought that the group may have been a bit shortsighted and that the local implementation may not be appropriate for every court. He suggested offering three options, one for the small, remote courts where technical competency would be an issue, one for the large municipal courts that have the technical resources and one for the Superior Courts.
- Daniel was concerned about the ability of each court to handle a local EDMS implementation. He asked if they were all capable of doing a local installation. He was answered with a "no" from a member of the group. Daniel was very much in favor of Karl's certification recommendation, whereby courts wishing to deploy EDMS locally would need to "pass" an EDMS certification process (measured against an established set of EDMS certification standards). This would ensure the COT that the court could implement and sustain their system for the long term. Courts that could not comply would be offered a central storage option.
- Indexing standards, not specifically addressed other than recommending "standard codes and processes", were discussed in greater detail. A recommendation was made for a committee to be formed and tasked with establishing court indexing standards, incorporating those of Scottsdale, Tempe, and Maricopa County—courts that have already implemented EDMS. It was thought that other agencies (i.e. DPS) should take part in this committee as well.
- The workgroup will refine its recommendations during the next conference call. It was agreed that the Wednesday morning EDMS Workgroup meetings would continue throughout November for further discussion and/or additional changes before the COT meeting on the 9th.

END