

**EDMS WORKGROUP
DISCUSSION BRIEF
November 20, 2002**

In Attendance:

Boyd Johnson	Ted Wilson
Rick Rager	Maureen Haggerty
Daniel Edwards	Pam Pucetas
Diane Drain	

- While there are group members who voice concerns for an EDMS certification process, there was agreement among the members on this morning's call that there should be some type of certification (approval) process before a court proceeds with an EDMS implementation. The group believed that without universal enforcement, there would be imaging and system incompatibilities among the courts. Long term, they acknowledged that the goal would and *should* be to consolidate court electronic documents into a centralized repository for public access. So the baseline planning and design needs to take place now for this future consideration.
- Again, it was suggested that mechanics of how the approval process would work was out of the workgroup's scope and that another committee would need to develop those guidelines. Through discussion, the State Library and Archives and the AOC were named as possible candidates to establish the process and review applications for the Judiciary. Currently the State Library and Archives reviews court applications as a courtesy. They could be asked to handle the process review for the courts. Having the AOC involved in the review process for EDMS implementations would not be widely accepted among the courts.
- The decision was made that there would be a new committee established for development and oversight of the certification process. Members from TAC and CACC were considered for their technical expertise and knowledge of system requirements; employees from State Library and Archives currently enforce the state's EDMS standards and their expertise would greatly assist the Judiciary in this effort.
- The EDMS Workgroup's November 1st presentation to the COT will be amended to include a recommendation for the creation of a committee, comprised of appointees from TAC, CACC and State Library and Archives, to develop an EDMS certification process for the Judiciary.
- Next meeting will be held on Wednesday, November 27th at 8:30 AM, to finish crafting the amendment.

END