

**COMMISSION ON TECHNOLOGY  
e-COURT SUBCOMMITTEE  
APPELLATE COURTS SUBTEAM  
MEETING SUMMARY**

**October 16, 2006**  
10:30 a.m. – 12:30 p.m.

**State Courts Building Room 415**

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**SUPREME COURT MEMBERS  
PRESENT**

Marcia Klinker  
Casceil Aronson  
Sue Bunnin

**APPEALS DIVISION ONE  
MEMBERS PRESENT**

Chief Judge John Gemmill  
Judge Patricia Norris  
Ruth Willingham  
Gerald Page  
Patsy Lestikow

**AOC STAFF**

Stewart Bruner, *ITD*  
Jeff Viemont, *ITD*  
Gary Graham, *ITD*  
Karl Heckart, *ITD*

**WELCOME AND MEETING PURPOSE**

Karl Heckart welcomed participants and described the purpose of the meeting as discussing e-court project efforts at the appellate level to ensure they stay coordinated. Meetings will be held periodically. For the benefit of non-technical members, he defined terms used in the updates that would be given. Karl also provided a broad overview of e-court-related work that is being done at the appellate level: create the infrastructure, establish the workflow for digital documents, initiate import of bulk digital documents, and enable e-filing by outside parties.

**PROJECT UPDATES AND ISSUES**

**Overview of Parallel Projects** – a handout was distributed that showed several concurrent projects and their estimated timelines. Jeff Viemont described several briefly and Gary Graham added a couple more. Details are provided below.

**e-Record on Appeal with Yavapai Superior** – Records transfers have been taking place for just over a month and several issues have been identified. Several minor changes have been made, too. Issues include document titling at superior courts not being in accordance with Rule 99-75, variable approaches to supplementing the record, and lack of searchability of images transmitted. Members discussed what size of superior court to expand the pilot to and the relative advantages and disadvantages of doing so.

**EDMS Rollout, Division One** – Gerry Page described his updated rollout strategy (case-based rather than department-based) and projected timeline culminating in production imaging being enabled as early as April 1, 2007. Issues were raised regarding offsite

access to the Appellamtion case management system using VPN and also regarding webservice access to case documents stored in OnBase using case number as a keyword (for court personnel only).

**Appellamtion Integration** – Gary Graham described the remaining tasks to integrate OnBase into Appellamtion, using it as the fileroom for images. Discussion revolved around what version of OnBase would be used for the integration – Division One is installing 6.2 while AOC is planning to upgrade only as far as 5.0.

**Supreme Court Document Imaging** – A plan is needed for enabling OnBase at the Supreme Court before the first images arrive from Division One, possibly as early as May 1, 2007.

**Workstation Needs** -- Karl described how various sizes and configurations of monitors are being tested for effectiveness with viewing multiple electronic documents. Division One is beginning some testing this week.

**e-Case Filing** – The stated goals of Summer 2007 implementation and a multi-vendor model mandate borrowing the Maricopa system, at least short term. However, the system must go beyond what Maricopa does today by initiating cases and collecting fees. Work is underway on obtaining and installing the system with help from the Maricopa Clerk's office.

**e-Distribution at Supreme Court** – Rules changes are being proposed to provide relief to filers for electronic copies. This appears an easy thing to do and a way to show progress to the legal community. Discussion focused on the wisdom of requiring pdf files submitted to be searchable or not. Consensus was to take that step now rather than introduce a change later, since submission of electronic copies is purely voluntary.

### **BUSINESS PROCESS IMPACTS**

Karl wrapped up the meeting by talking about the impact to court processes that e-filing undoubtedly will have. Until OnBase is installed though, not enough is known to have any detailed discussion. This topic will remain on the agenda for future meetings.