

COURT LEADERSHIP INSTITUTE OF ARIZONA (CLIA)

Judicial Education Center
541 E Van Buren, Suite B4
Phoenix, AZ 85004

Minutes of the
February 22, 2007 Meeting

Committee Members Present:

Judge Louraine Arkfeld, Chair
Mike Baumstark
Bonnie Black
Carole Boone
Alice Bustillos
Frank Corrales
Judge Margaret Downie
Don Jacobson
Judge John Lamb
David Sanders
Judge William Sutton
Kathy Waters

Committee Members Absent:

Kent Batty, Vice Chair
Denise Lundin
Phil Urry

CLIA Staff Present:

Deb King
Gabe Goltz
Susie DeLeon

Guests Present:

Marna Murray

Call to Order, Administrative Business

Judge Louraine Arkfeld, Presiding Judge Tempe Municipal, called the meeting to order at 10:00 a.m., at the Judicial Education Center, Phoenix, Arizona. Judge Arkfeld asked members that were not present at last meeting to please introduce themselves and provide insight as to why they came on board with CLIA.

Judge Margaret Downie, Associate Presiding Judge Maricopa County Superior Court, advised she had attended a Leadership Institute in Judicial Education Conference in Memphis and she is the chair of her courts Judicial Education and Training Committee.

Carol Boone, Juvenile Chief Probation Officer Maricopa County, advised that someone had invited her to join CLIA.

Judge Arkfeld advised the committee that she did have a chance to meet with Carol Boone and Denise Lundin (absent) and bring them up to date as far as what was discussed in the last meeting and what projects are being done currently in the work groups.

Judge Arkfeld called for all members to review the November minutes. Judge Arkfeld asked if there were any changes, or corrections to be made. No changes needed to be made. She called for the motion to approve the minutes which was made by Mike Baumstark, seconded by _____. Minutes from November 2, 2006 meeting were approved.

Workgroup Updates General Notes/Discussions/Decisions:

Judge Arkfeld moved to the next agenda item, advising members to please review the workgroups' Tier Competencies. She stated that she was aware that all workgroups' met and asked what method the workgroups' used to help them to develop the KSA's. She stated that in her group they met and discussed all the competencies and one at a time, researched what classes or educational opportunities would be available to fulfill each one, and later met again and discussed this information.

David Sanders, Chief Probation Officer Pima County, advised that Kent Batty assigned each member of their workgroup one of the Competencies to research. Mr. Sanders stated they worked independently most of the time, and then later met via conference call and discussed what each member had researched and critiqued the work to bring out what they considered helpful to their particular workgroup for Tier 3. Mr. Sanders went on to say that for his particular area,

Purposes of the Courts, he considered years of personal experience along with the rest of his research.

Judge Arkfeld asked for other groups to share their experience with the Tier 3 Competency.

Don Jacobson, Court Administrator Flagstaff Municipal Court, stated they met all together which helped their workgroup agree where and how to start. He stated that they are still working on determining the qualifying educational experiences for their competencies.

Gabe Goltz, Education Specialist, AOC, advised that he inserted the ICM information to some of the workgroups' materials to give the idea of some of the qualifying educational experiences.

Mike Baumstark, Deputy Director Administrative Office of the Courts, asked if the groups' should identify the entities which are established and known which offered the coursework which either validated the competencies individually or collectively as a court community.

Leadership Institute in Judicial Education Onsite

Gabe Goltz, Education Specialist, Arizona Supreme Court, announced the LIJE On-site program which will take place at the Judicial Education Center in Phoenix on March 28-29, 2007. He advised CLIA members that if they or someone in their staff would like to attend, we will make sure they guaranteed spots in the program. CLIA members wishing to attend included Bonnie Black, Carol Boone, and Kathy Waters.

Tiered Competency Model Matrix Online Demo

Mr. Goltz demonstrated for committee members the online version of the Tiered Competency Model Matrix.

ICM Program

Deb King, Manager, Arizona Supreme Court announced the ICM program which will take place at the Judicial Education Center in Phoenix on June 26-28, 2007.

JCA Judicial Conference - Leadership Sessions

Marna Murray, Director, Education Services Division, updated the committee on the planning committee discussions for the 2007 Judicial Conference. She indicated that the planning committee embraced the idea of one or more leadership-focused sessions, sponsored by CLIA, at this event. CLIA was asked to recommend potential topics. Suggested topics included: "I'm in charge. Now what?", dealing with pandemics and other topics related to the administration of and leadership in Arizona's courts. Ms. Murray indicated she would communicate CLIA's ideas to the planning committee.

Next Meeting:

Judge Arkfeld noted that the next meeting is scheduled for Monday, June 11, 2007. The agenda will include, the conclusion of the workgroups' identification of learning objectives/courses for Tier 3, and an optional CLIA meeting date for December 6th, so as not to conflict with the Court Leadership Conference.

Call to the Public/Adjourn

The chair made a call to the public; no new business from public.

The meeting adjourned at 2:21p.m.