

**ARIZONA SUPREME COURT
ADMINISTRATIVE OFFICE OF THE COURTS
JUVENILE JUSTICE SERVICES DIVISION
Contract Year 2009-2010
SERVICE SPECIFICATIONS
COMPREHENSIVE ASSESSMENT
Service Code 123**

SERVICE DEFINITION:

This service provides a Comprehensive Assessment of the youth and family. The assessment shall include a written statement of conclusions reached through interview, observation, testing, and review of records.

STANDARDS/LICENSURE REQUIREMENTS:

Services shall be provided by a licensed Master's level person or a more qualified professional who has experience completing assessments.

UNITS OF SERVICE:

One unit equals one hour. Assessments may not exceed four hours, including report writing.

SERVICE GOAL:

To provide a comprehensive assessment of the youth's personal, social, cultural, and educational environment based on conclusions reached through interview, observation, testing and review of records.

SERVICE TASKS:

1. Complete the assessment and provide a written report within seven days of client's referral.
2. Develop conclusions based on detailed knowledge of the youth and utilization of the following resources as available:
 - a. Physical exam, mental health history, medical reports, current psychological tests, developmental checklists, academic achievement tests, school visits and observations, home visits and observations, observation of peer relationships and interactions.
 - b. Evaluations of speech, hearing, language, motor and sensory functioning, learning disabilities and deficits, learning strengths, and optimal learning modes.
 - c. The youth's family circumstances, including the constellation of the family group; the current living situation, the social, ethnic, religious, and cultural norms of the family; the socioeconomic status; social agency involvement with the youth and the

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- family; emotional and health factors including drug and/or alcohol use that affects the youth and the family.
- d. Family interviews and observations, home environment, previous mental health history, family system functioning, parenting skills, goals, and expectations for the youth, and other relevant information.
 - e. Assessment of the youth's recreational interest, hobbies, preferred activities, and aptitudes.
 - f. Assessment of vocational and occupational interests, aptitudes and experience.
3. A written report with the assessment findings and treatment recommendations shall be forwarded to the probation department.

The report shall include:

- a. Assess and describe the youth's presenting problems their duration, pervasiveness and related behaviors.
- b. Assess and describe the youth's intellectual capacities.
- c. Assess and describe the youth's academic history.
- d. Assess and describe the social and functional history of the family.
- e. Assess and describe the legal status of the youth, present and past.
- f. Assess and describe the youth's pertinent medical history and present medication usage.
- g. Develop conclusions describing both strengths and deficits of the youth and family.
- h. Treatment recommendations must include the recommended treatment service/level of care, i.e. delinquency prevention services, outpatient care services, intensive outpatient services, foster care, level I, II, III residential treatment services, hospitalization.
- i. Treatment recommendations must also include the intensity and duration of the recommended treatment services.

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I have read and fully understand the requirements to provide a Comprehensive Assessment services, agree to all requirements and restrictions and propose the following rate:

Proposed rate \$ _____ / Per Assessment

Other Agreement _____

Provider Signature / Date

AOC USE ONLY: DO NOT FILL IN BEYOND THIS LINE

Final contract rate \$ _____ / Per Assessment

Other Agreement _____

Provider Signature / Date

AOC Signature / Date